

INITIAL EVALUATION RESULT (IER)

Position:
Salary Grade and Monthly Salary:
Qualification Standards:

ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER) - TOLEDO NATIONAL HIGH SCHOOL
8 / 19,744.00

Education: Completion of two-year studies in college
Training: 4 hours of relevant training
Experience: 1 year of relevant experience
Eligibility: Career Service Professional/Second Level Eligibility

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	ADAS2-TOLEDONHS-002-2023	BACHELOR OF SCIENCE IN COMMERCE, MAJOR IN COMPUTER MANAGEMENT	DATA ENCODING USING MICROSOFT OFFICE APPLICATION TELEVISED VIRTUAL IN-SERVICE TRAINING FOR TEACHER 3.0 5-DAY MID-YEAR BREAK/SCHOOL-BASED IN-SERVICE TRAINING	40 32 40	DEPED-NEW BUSWANG ES - CLERK	2 YEARS AND 4 MONTHS	CAREER SERVICE ELIGIBILITY - PROFESSIONAL	QUALIFIED
2	ADAS2-TOLEDONHS-003-2023	BACHELOR OF SCIENCE IN ACCOUNTANCY	CLUSTERED GENERAL MEMBERSHIP ASSEMBLY OF THE LIGA NG MGA BARANGAY SA PILIPINAS 15TH VISAYAS GEOGRAPHICAL CONFERENCE BNEO COMPONENT 2: ORIENTATION ON BDP FORMULATION FOR BARANGAYS IN 4TH - 6TH CLASS MUNICIPALITIES 2-DAY BASIC GAD ORIENTATION WITH VAW AND GAD PLANNING AND BUDGETING 3-DAY BNEO FOR GREAT BARANGAY PROGRAM ORIENTATION SEMINAR	24 24 8 16 24	LGU-MAKATO-BRGY ALIBAGON - BARANGAY TREASURER	9 YEARS AND 6 MONTHS	BARANGAY OFFICIAL ELIGIBILITY	QUALIFIED
3	ADAS2-TOLEDONHS-004-2022	BACHELOR OF SCIENCE IN CRIMINOLOGY	INTERNET MEDIA AND INFORMATION LITERACY TRAINING	8	CLERK	14 YEARS AND 9 MONTHS	RA 1080-CRIMINOLOGIST	QUALIFIED

Prepared and certified correct by:



MARLYN T. BEREBER
Administrative Officer IV
Date: December 4-7, 2023