Annex D

INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE ASSISTANT III (Senior Bookkeeper)**
Office: **BURUANGA VOCATIONAL SCHOOL**
Salary Grade and Monthly Salary: **9 / 21,211.00**
Qualification Standards:
Education: **Completion of two-year studies in college**
Training: **Four (4) hours of relevant training**
Experience: **one (1) year relevant experience**
Eligibility: **Career Service (Sub-Professional); First Level Eligibility**
Vacant Position:

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	ADAS3-BURUANGAVS-001-2023	BACHELOR OF SCIENCE IN ACCOUNTANCY	LEARNING ACTION CELL SESSION SY 2023-2024 2023 MID-YEAR IN-SERVICE TRAINING (INSET) SEMI ANNUAL WORKSHOP ON THE PREPARATION OF FINANCIAL ACCOUNTABILITY REPORTS WITH THE IMPLEMENTING UNI SCHOOLS FINANCIAL STAFF SUSTAINING AUDIT PERFORMANCE AMMIDST THE CHALLENGES OF PANDEMIC MASTERING WITHHOLDING TAX PRACTICAL TIPS AND TRICKS IN OFFICE 365 FOR PROFESSONALS AND NON- PROFESSIONALS ELECTRONIC FILING PAYMENT SYSTEM WALKTHROUGH	4 40 24 3 2 2 2	DEPED - BURUANGA VS - ADA III SAINT GABRIEL MEDICAL CENTER, INC - ACCOUNTANT	8 MONTHS 2 YEARS AND 8 MONTHS	RA 1080 - CERTIFIED PUBLIC ACCOUNTANT	QUALIFIED

Prepared and certified correct by:

MARLYN T. BEREBER
Administrative Officer IV
Date: December 4-7, 2023