



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 23, 2024

**To: Public Schools District Supervisors
Principals In-Charge of the District
Heads of Private Primary/Elementary/Secondary Schools
All Others Concerned**

Sirs/Mesdames:

This is to inform that there will be a **1st Quarter Private School Heads Conference** on 13 February 2024, 9:00 AM at Kalibo Pilot Elementary School, Kalibo, Aklan.

Agenda:

1. Treasurer's Report
2. Walkthrough with Private School Forms
3. Orientation on BERF Research and Innovation
4. Presentation of APSA Constitution and by-laws
5. Private Schools PPAs for FS 2024
6. Other Matters


A registration fee of P200.00 for every participant will be charged by the Aklan Private Schools Association (APSA) which will cover 2 snacks and a lunch. The registration fee will be paid to the APSA Treasurer, Attn: **Dr. JESS JAY M. SAJISE**, School Head, St. Anne Business Institute Inc., Toledo, Nabas, Aklan.

Participants are advised to register to a link to be distributed to the Aklan Private School Association's Group Chat.

For your guidance and compliance.

Thank you.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


ROLAND F. DEMOCRITO
*Administrative Officer V
In Charge of the Division*

DIVISION LETTER

No. 004, s. 2024



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