



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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April 11, 2024

**To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Principals/Head Teacher In-charge of the District  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned**

Dear Sirs/Mesdames:

Greetings of joy and peace!

Please be informed that there will be a face-to-face meeting of the **Division/District Campus Journalism Focal Person** on April 12, 2024, 8:00 a.m. at the Conference Hall, Division Office, Numancia, Aklan.

Important matters regarding the preparation in the conduct of 2024 Division Schools Press Conference will be taken up.

The school shall ensure that time-on-task and no disruption of classes policy shall be strictly followed.

Expenses incurred during this activity shall be charged to local funds and other school paper funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

Very truly yours,

  
**FELICIANO C. BUENAFE, Jr. CESO VI**  
Schools Division Superintendent

Division Letter No. 019, s. 2024

DPP/mst/kdl