

## INITIAL EVALUATION RESULT (IER)

Position: **ADMINISTRATIVE AIDE VI (CLERK III)-Office of the Schools Division Superintendent / Curriculum Implementation Division**  
 Salary Grade and Monthly Salary: **6 / 17,553.00**  
 Qualification Standards:  
 Education: **Completion of two-year studies in college**  
 Training: **None required**  
 Experience: **None required**  
 Eligibility: **Career Service (Sub-Professional); First Level Eligibility**


No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	ADA6-001-2024	BACHELOR OF SCIENCE IN ACCOUNTANCY	PURCHASING AND ASSET MANAGEMENT OFFICER TRAINING / JANUARY 29-31, 2020 / 3-DAYS MICROSOFT WORD, EXCEL, POWERPOINT TRAINING / OCTOBER 31, 2017 / EIGHT HOURS	80	BUSINESS AND CLIENT RELATIONS ASSOCIATE / CEBUANA LHULLIER - PAWNSAFE SERVICES CORPORATION / JANUARY 11, 2023 TO NOVEMBER 28, 2023 PURCHASING AND ASSET MANAGEMENT OFFICER / STI EDUCATION SERVICES GROUP, INC. / OCTOBER 15, 2013 TO APRIL 30, 2020 BOOKKEEPER / STI EDUCATION SERVICES GROUP, INC. / JULY 08, 2010 TO OCTOBER 14, 2013	10.5	CAREER SERVICE PROFESSIONAL	Qualified
2	ADA6-002-2024	BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY MAJOR IN FOOD TECHNOLOGY	TEN-DAY SKILLS TRAINING WORKSHOP ON INFORMATION AND COMMUNICATION TECHNOLOGY FOR TEACHER I APPLICANT 07/19/2022 - 07/29/2022 80 HOURS	80	SWEET MARYANA 12/01/2022 TO PRESENT PHILIPPINE STATISTICS AUTHORITY 08/10/2020 - 09/12/2020 OFFICE OF THE SANGGUNIANG PANLALAWIGAN 01/01/2018 - 06/30/2018 OFFICE OF THE SANGGUNIANG BAYAN 02/01/2012 - 06/30/2016	6	RA 1080 - PROFESSIONAL TEACHER	Qualified
3	ADA6-003-2024	Bachelor of Science in Accountancy ;Master's Degree in Business Administration (9 units)	National Certificate III in Bookkeeping (December 21, 2022, 240 hours)	240	Local Government Unit of Kalibo - Municipal Assessor's Office (July 1, 2022 to Present) Provincial Government of Aklan - Provincial Accounting Office (July 1, 2019 to June 30, 2022)	4.5	Career Service Professional Eligibility	Qualified
4	ADA6-004-2024	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	HIV CARE AND TREATMENT TRAINING:07/18/2023 - 07/20/202324.0 HRS SEMINAR WORKSHOP ON THE MANAGEMENT OF BARANGAYS FUNDS AND PROPERTY 08/11/2023 - 08/13/2023 24.0 HRS CLIENT CENTERED CASE MANAGMEENT TRAINING 05/22/2023 - 05/26/2023 48.0 HRS FISCAL MANAGEMENT UNDER NEW NORMAL 09/28/2022 - 09/30/2022 24.0 HRS 2022 NATIONAL BARANGAY CONGRESS ON THE LIGA NG MGA BARANGAY SA PILIPINAS 08/23/2022-08/25/2022 24.0HRS HANDBOOK ON THE FINANCIAL TRANSACTIONS OF THE SANGGUNIANG KABATAAN 08/15/2022 - 08/18/2022 32.0 HRS ENHANCING THE ABILITIES AND CAPABILITIES OF OUR BARANGAY LEADERS FOR EFFICIENT AND EFFECTIVE PUBLIC SERVICE TO OUR COUNTRY 08/11/2022-08/13/2022 24.0 HRS LOCAL YOUTH DEVELOPMENT COUNCIL 06/12/2022 06/12/2022 8.0 HRS EKWOWLEDGABLE AND EQUIPPED BARANGAYS - GATEWAY TO EFFICIENT AND PRODUCTIVE LOCAL GOVERNMENT12/12/2021 -12/15/2021 24.0 HRS	350	CASE MANAGER SUSTAINED HEALTH INCENTIVES OF THE PHILIPPINES 01/02/2024 * PRESENT CASE MANAGER LOVE YOURSELF INC 4/01/2023-12/31/2023 PEER NAVIGATOR LOVE YOURSELF INC 01/01/2021 - 03/31/2023 SK CHAIRPERSON PUDIOT BARANGAY COUNCIL 06/30/2018- 11/08/2023 MARKETING PROFESSIONALTOYOTA AKLAN INC 05/15/2018 - 08/30/2018 FACULTY EVALUATORTECHNOLOGICAL INSTITUTE OF THE PHILIPPINES 01/19/2016 ae* 05/10/2016 SALES REPRESENTATIVE TITAN BARONG TRINOMA 08/28/2015 - 10/28/2015	9	BARANGAY OFFICIAL ELIGIBILITY ( SUB PROF)	Qualified
5	ADA6-005-2024	Bachelor of Science in Accounting Technology	Automotive Sales Essentials 3/9/2018-4/9/2018 5 hours Customer Engagement 20/10/2019-22/10/2019 5 hours World of Data 4/5/2019-4/13/2019 18 hours Information Technology for a Sustainable Future 3/5/2019-11/5/2019 20 hours	48	Suzuki Auto Kalibo - Sakura Autoworld Inc.	4	Career Service Examination (Subprofessional) Career Service Examination (Professional)	Qualified

6	ADA6-006-2024	Bachelor of Science in Office Administration ;Master in Public Administration- graduated	<p>1. The Arts of Appreciation: Designing Effective Rewards and Recognition- /October 24-25, 2023 / 16 hrs.</p> <p>2. Mastering the Arts of Stenography- / October 21, 2023/ 8hrs</p> <p>3. Capability Building Seminar cum National Executive Board and National Board of Trustees Conference- / September 12-15, 2023/ 32hrs</p> <p>4. Introduction to Excellence in Local Legislation (iExceLL)- / September 19-23, 2022/ 40hrs</p> <p>5. Civil Service Commission Regional Office VI Online Webinar re: "EXECUTIVE CONVERSATION ON CIVIL SERVICE MATTERS"- / August 30-31, 2022/ 16hrs</p> <p>6. 4th National Congress &amp; 7th National and Executive Board Meeting- / May 17-20, 2022/ 36hrs</p> <p>7. Focus Group Discussion on Public Sector Unionism- / December 14-15, 2021/ 16hrs</p> <p>8. Civil Service Commission Regional Office VI Online Webinar re: "EXECUTIVE CONVERSATION ON CIVIL SERVICE MATTERS"- / June 3-4, 2021/ 16hrs</p> <p>9. Orientation on Gender Inequalities: Past Issues &amp; Future Possibilities and Lecture on COVID-19, Stress, Anxiety and Depression- / September 23, 2021/ 8hrs</p> <p>10. Symposium on Employees' Administration, IPCR/OPCR Preparations and Other CSC Updates- / September 28, 2019/ 5hrs</p> <p>11. Orientation on Gender Sensitivity, Magna Carta for Women and Other Laus on Gender Base Violence to Men Opposed to VAW Everywhere- / September 23-24, 2019/ 16hrs</p>	212	<p>1. Garcia College of Technology &amp; Department of Labor and Employment Special Program of Employment of Students-Office Clerk- April 1, 2013 to May 1, 2013</p> <p>2. Garcia College of Technology &amp; Department of Labor and Employment Special Program of Employment of Students-Office Clerk- April 1, 2014 to May 1, 2014</p> <p>3. Garcia College of Technology &amp; Department of Labor and Employment Special Program of Employment of Students-Office Clerk- April 1, 2015 to May 1, 2015</p> <p>4. JIV Marketing- Encoder- June 9, 2016 to October 31, 2016</p> <p>5. Office of the Sangguniang Bayan LGU- Numancia, Aklan- Job Order Clerk- November 2, 2016 to March 26, 2018</p> <p>6. Office of the Sangguniang Bayan LGU- Numancia, Aklan- Stenographer I- March 26, 2018 to present</p>	7.8	<p>1. Career Service Eligibility (Professional Level)</p> <p>2. Career Service Eligibility (Sub-Professional Level)</p>	Qualified
7	ADA6-008-2024	Bachelor of Science in Accountancy	<p>CYBERSECURITY AWARENESS and PHILIPPINE NATIONAL PUBLIC KEY INFRASTRUCTURE (PNPK) ORIENTATION</p> <p>Bookkeeping NCIII</p> <p>MICROSOFT DIGITAL LITERACY</p> <p>MICROSOFT DIGITAL LITERACY: PARTICIPATE SAFELY AND RESPONSIBLY ONLINE</p> <p>MICROSOFT DIGITAL LITERACY: COMMUNICATE ONLINE</p> <p>MICROSOFT DIGITAL LITERACY: COLLABORATE AND MANAGE CONTENT DIGITALLY</p> <p>Microsoft Digital Literacy: Create Digital Content</p>	21	<p>TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (COA-DEPED) July 1, 2022-PRESENT</p> <p>DEPARTMENT OF EDUCATION-COA, DIVISION OF AKLAN June 1, 2021-June 30, 2022</p> <p>PSA Dec. 28, 2020-March 31, 2021</p> <p>PSA Aug 17-Sept 17, 2020</p>	3	CSE_PROFESSIONAL	Qualified
8	ADA6-009-2024	Bachelor of Science in Tourism Management	<p>Management of Barangay Funds and Property - Punta villa resort, Arelvaio, Hilo City (August 11-13, 2023) 24 Hours</p> <p>Clustered General Membership Assembly - Tagaytay Country Hotel, Tagaytay City (June 26-28, 2023) 30 Hours</p> <p>Capacity Building on Adolescent Health, Anti - Drug Abuse, ELCAC and KKDAT - Tagas, Tangalan, Aklan (Nov 19, 2022) 8 Hours</p> <p>2022 National Reading Month and Basa Kasadya Kick-Off Ceremony - Tamalagon Integrated School, Tamalagon, Tangalan, Aklan (Sept 19, 2022) 4 Hours</p> <p>15th Visayas Geographical Conference "Fiscal Management Under New Normal - IEC Convention Center Cebu City (Sept 28-30, 2022) 24 Hours</p> <p>Seminar on Handbook on the Financial Transactions of the Sangguniang Kabataan, Commission on Audit - Aklan Training Center, Old Buswang, Kalibo, Aklan (Sept 19-22, 2022) 32 Hours</p> <p>Social and Peace Awareness Campaign, by the Aklan Provincial Advisory Group for Police Transformation and Development (PAG PTD) (May 26, 2022) 16 Hours</p> <p>One-Day Orientation Workshop on the Local Youth Development Council</p>	234	<p>Secretary of the Sangguniang Bayan Member Hon. Chelsea Makeen C. Fernandez (February 1, 2024)</p>		Sub Professional	Qualified
9	ADA6-010-2024	Bachelor of Science in Accounting Technology	N/A	N/A	<p>Dr. Rafael S. Tumbokon Memorial Hospital - February 1, 2024 - Present</p> <p>Department of Health Western Visayas - May 10, 2022 - December 31, 2023</p> <p>ALG Jewelry &amp; Pawnshop/ALG Group of Company - May 2019 - August 2020</p>	2.9	<p>Career Service Professional Passer - 8/7/2022</p> <p>Career Service Sub-Professional Passer - 8/12/2018</p>	Qualified
10	ADA6-011-2024	Bachelor of Technical Vocational Teacher Education - Major in Food Service and Management	<p>"International Seminar on Leadership and Office Administration" February 1-10, 2024</p> <p>e System Administrations in Schools" January 1-10 2024</p> <p>"Computer Skills Development Training: Improving Classroom Learning Thru ICT" January 15- 24 2024</p>	240	<p>Dimsum Republic 6/10/2009-10/5/2010</p> <p>Gaisano Capital</p>	1.25	Honor Graduate Eligibility	Qualified
11	ADA6-012-2024	Bachelor of Science in Information Technology/ Bachelor of Secondary Education	<p>Digitaljobspsh Technical Training - Graphic Design Course Using Canva- December 4, 2023- December 26, 2023 - 76 Hours</p> <p>Modules of Basic ICT Literacy - January 26, 2019- February 4, 2019- 80 Hours</p>	156	<p>Encoder- Philippine Statistics Authority/ Landbank of the Philippines- October 15, 2021- December 30, 2021</p> <p>Office Clerk- Aklan State University Banga Campus- May 15, 2019- February 17, 2020</p> <p>Administrative Assistant II- St. Jude College PHINMA- October 10, 2016- January 29, 2017</p> <p>Administrative Assistant II- Department of Social Welfare and Development- March 16, 2015- December 31, 2015</p> <p>Clerk- LGU Makato- July 4, 2014 - February 4, 2015</p>	2.5	License Professional Teacher	Qualified

12	ADA6-013-2024	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	<p>11/15/2023-11/17/2023 24 HOURS</p> <p>2022 COMMUNITY-BASED MONITORING SYSTEM TRAINING MODULE II-B- Data Processing: Data Tabulation and Analysis Using Descriptive Statistics 07/12/2023-07/14/2023 24 HOURS</p> <p>2022 CBMS GEOTAGGING USING CBMS FORM 5 (SERVICE INSTITUTIONS AND INFRASTRUCTURE, GOVERNMENT PROJECTS, AND NATURAL RESOURCES 09/11/2023-09/14/2023 24 HOURS</p> <p>10-day Training/Workshop on ICT Skills for Teacher I Applicant 07/19/2022-07/29/2022 80 HOURS</p> <p>COMPUTER SYSTEM SERVICING NC II 07/25/2022-12/09/2022 280 HOURS</p> <p>PHILIPPINE IDENTIFICATION SYSTEM (PHILSYS) INFORMATION AND EDUCATION CAMPAIGN (IEC) 11/11/2022-11/11/2022 24 HOURS</p> <p>FIVE-DAY TRAINING LIVE-OUT OF CBMS DATA AND MAP PROCESSING 10/17/2022-10/21/2022 5 DAYS</p> <p>3rd LEVEL TRAINING ON JANUARY 2022 LABOR FORCE SURVEY (LFS) AND 2021 FAMILY INCOME AND EXPENDITURE SURVEY (FIES ) VISIT 2 01/04/2022-01/04/2022 256 HOURS</p> <p>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) LITERACY TRAINING 01/04/2020-02/09/2020 10 DAYS</p>	642	<p>OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR 01/02/2024-Present</p> <p>OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR 07/03/2023-12/29/2023</p> <p>OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR 01/03/2023-06/30/2023</p> <p>OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR 08/01/2022-12/31/2022</p> <p>PHILIPPINES STATISTICS AUTHORITY 01/10/2022-01/23/2022</p> <p>PHILIPPINES STATISTICS AUTHORITY 09/01/2020-09/15/2020</p> <p>VERDE GRANDE COLLEGE INC.06/16/2017-02/28/2019</p> <p>A.L.G JEWELRY AND PAWNSHOP-ALTAVAS 06/09/2015-06/15/2017</p>	5.5	LET(LICENSURE EXAMINATION FOR TEACHER)	Qualified
13	ADA6-014-2024	Bachelor in Office Information Management; Bachelor of Secondary Education	<p>Unlocking Your Cybersecurity Career: Demystifying ISC2 Entry-Level Certifications; NIST Risk Management Framework for CII Organizations; Cyber Resilience: Understanding the Evolving Landscape of Data Leaks; Comprehensive Insights into Open RAN: Basic Open RAN Courses; Philippine Qualification Framework on Accountancy Profession-The CPAs In Public Practice Perspective; Philippine Qualification Framework on Accountancy Profession-The CPAs in Commerce and Industry Perspective; 5S and Solid Waste Management in the Workplace Orientation; Training-Seminar on Payroll Preparation</p>	99	<p>Local Government Unit of Kalibo, Aklan, Philippines (07-01-2023 to Present); Sangguniang Panlalawigan of Aklan (07-01-2016 to 06-30-2022); MSAM Law Offices, Kalibo, Aklan (10-01-2015 to 06-30-2016); Globe-Premium Dealer, Maria Gracia Enterprises, Kalibo, Aklan (06-01-2013 to 03-09-2015</p>	9	Republic Act 1080-Professional Teacher; Career Service Eligibility-Professional; Presidential Decree No. 907	Qualified
14	ADA6-015-2024	Computer Based Accountancy	<p>Know your money webinar engc banknotes and coins first polymer piso</p>	30	<p>Aklan Provincial Government Provincial Treasures Office from July 1 2022 to present</p>	1.6	CSC Sub professional level	Qualified
15	ADA6-016-2024	Bachelor of Science in Business Administration (Major in Financial Management)	<p>1.Capability-Building on Intensifying Team Work in the Organization/09/23-25/22/24hrs</p> <p>2.Division National Employees Union Congress (Aklan Chapter)/11/28/22/8hrs</p> <p>3.Cybersecurity Awareness and Philippine National Public Key Infrastructure (PNPKI) Orientation/11/30/23/4hrs</p>	36	<p>DepEd-Division of Aklan/Administrative Aide I/May 31, 2022 a€ Present</p> <p>DepEd-Division of Aklan/Administrative Services Aide (Job Order)/July 12, 2012 a€ May 30, 2022</p>	3.25	CAREER SERVICE SUBPROFESSIONAL ELIGIBILITY	Qualified
16	ADA6-017-2024	BACHELOR OF SCIENCE IN ACCOUNTANCY	<p>RECEIVING AND RESPONDING TO WORKPLACE COMMUNICATION Date: February 25, 2024</p> <p>WEBINAR ON INVENTORIES: RECOGNITION AND MEASUREMENT Date: October 22, 2022</p> <p>WEBINAR ON INVENTORY ESTIMATION Date: July 29, 2022</p> <p>WEBINAR ON LAW ON COOPERATIVES Date: August 6, 2022</p> <p>WEBINAR ON AUDIT OF INVESTMENTS Date: August 7, 2022</p>	24	<p>ROYAL SPRING CORPORATION Employer: ALKEN JUNE NERVIOL Inclusive date: 7-6-2023 to 12-28-2023</p>	0.41	CIVIL SERVICE ELIGIBILITY - PROFESSIONAL PASSER	Qualified
17	ADA6-018-2024	BS Accountancy	<p>Year-end Tax and Tax Updates Seminar/November 9, 2023/4hrs</p> <p>Business Taxation Made Easy/May 4-5,2023/12hrs</p> <p>Tax Pulong-Pulong 2023/March 2, 2023/4hrs</p> <p>Pre-membership Education Seminar/November 23, 2022/4hrs</p> <p>Briefing on Revenue Regulation No. 31-2020 dated November 4, 2020 and obligation of top withholding agent (TWAs)/November 14, 2022/4hrs</p>	28	<p>Zenco Sales Inc/March 28, 2011 to July 19, 2021</p> <p>JMC Movers/Jan 2, 2010 to March 19, 2011</p> <p>Robial Forwarders Inc/July 23, 2002 to December 31, 2009</p>	18.8	Career Service Subprofessional Eligibility	Qualified
18	ADA6-019-2024	Bachelor of Science in Business Administration Major in Human Resource Development Management	<p>PHILIPPINE PAYROLL AND OTHER GOVERNMENT COMPLIANCES, October 23-27,2023, 15 Hours Training</p> <p>PAYROLL TAXATION, May 19, 2023, 2 Hours</p> <p>PAYROLL COMPUTATIONS, May 18, 2023, 2 Hours</p> <p>HOW TO CORRECT WAGE DISTORTION, July 19, 2023, 3 Hours</p> <p>LABOR LAW 2023 UPDATES AND COMPLIANCE, January 26, 2023, 8 Hours</p> <p>HUMAN RESOURCE MANAGEMENT, June 6, 2022, 2 Hours</p> <p>ORGANIZATIONAL EXCELLENCE THROUGH EMPLOYEE ENGAGEMENT, April 20, 2022, 4 Hours</p>	36	<p>ASIA PACIFIC MEDICAL CENTER-AKLAN, INC. March 7, 2023 - Present</p> <p>MMG AKLAN SPECIALTY CLINICS, May 2, 2019 - March 6, 2023</p> <p>SOBELER CORPORATION, January 2018 - January 2019</p>	5.75	CAREER SERVICE PROFESSIONAL	Qualified

19	<b>ADA6-020-2024</b>	Bachelor of Arts in Foreign Languages	<p>1. Province of Aklan education sector mechanism workshop 3 (ABCV: Advancing Basic Education in the Philippines) 02/07/2024-02/08/2024; 16 hours</p> <p>2. Certificate Course on Climate Justice and Human Rights 12/18/2023-12/21/2023; 5 hours</p> <p>3. QWS 101: Orientation on the Adoption of Quality Workplace Standards for LGUs, Healthcare, NGAs, and SUCS 02/11/2023-12/11/2023; 8 hours</p> <p>4. Orientation cum Seminar and Workshop on Indigenous Peoples Development Plan 00/10/2023-10/10/2023; 8 hours</p> <p>5. Gender Sensitivity Training 09/07/2023-09/07/2023; 8 hours</p> <p>6. Exercising Sustainable Development in the Workplace 08/10/2023-08/10/2023; 8 hours</p> <p>7. Orienting Oneself to Environmentally Sustainable Work Standards 08/10/2023-08/10/2023; 8 hours</p> <p>8. Microsoft Digital Literacy: Access Information Online 08/09/2023-08/09/2023; 8 hours</p>	101	None	0	<p>1. Career Service Professional Eligibility</p> <p>2. Honor Graduate Eligibility</p>	Qualified
20	<b>ADA6-021-2024</b>	Bachelor of Science in Information Technology Major in Software Engineering	<p>1. "Breaking Barriers in Pedagogy", Research and Extension Potentials for a Trailblazing CHDPS' In-Service Training of ASU-CHDPS. December 20-21, 2023</p> <p>2. ACCESS LMS Course Creator Training 2023: Aklan State University. October 5-6, 2023</p> <p>3. The Evolution of Cyber Security. August 26, 2023</p> <p>4. Project Tukad: An Environmental Talk and Tree Planting Activity. November 26, 2022.</p> <p>5. Orientation for the Deputation of Wildlife Enforcement Officers in Boracay Island. August 2-3, 2022.</p> <p>6. Introduction to IT Cyber Security. October 4, 2021</p> <p>7. Information Security Fundamentals Career Path Intro October 4, 2021</p>	63	<p>Project Support Officer Department of Environment and Natural Resources- CENRO Boracay July 4 - December 31, 2022</p> <p>Job Order Clerk Aklan State University February 10, 2023- present</p>	1.4	Civil Service Professional Eligibility	Qualified
21	<b>ADA6-022-2024</b>	College graduate	N/A	N/A	1. Enumerator (POPCEN 2015).. July 27-September 15, 2015.. 2. Job order Office of the Vice Mayor New Washington Aklan.. September 1, 2003-June 30, 2004..	0.92	Board Paaser Professional Licensure Examination for Teacher.. March 27, 2022 at Iloilo City..	Qualified
22	<b>ADA6-023-2024</b>	Bachelor of Science in Computer Science	N/A	N/A	Private Detective / Truth Verifier Systems, Inc. / June 14, 2012 - January 9, 2018	5.5	PD-907 Honor Graduate	Qualified
23	<b>ADA6-024-2024</b>	Bachelor of Science in Entrepreneurship	<p>Training-Workshop on the Establishment of Institutional Repository</p> <p>Build Your Brand with Digital Marketing Planning</p> <p>Gender Sensitivity</p>	20 hours	Library Assistant at Capiz State University	8 years	CIVIL SERVICE ELIGIBILITY - PROFESSIONAL □	Qualified
24	<b>ADA6-025-2024</b>	Bachelor of Secondary Education	<p>Civil Service Updates seminar - July 5, 2023</p> <p>Capacity Wellness Seminar-Sept. 29, 2023</p> <p>ECHO-SEMINAR 2023 - May 8, 2023</p> <p>Team Building and Echo-Seminar - July 7-8, 2022</p> <p>In-Service Training: Empowering People in the Workplace - December 23, 2021</p>	48 hours	Contractual employee at Radio Mindanao Network, Inc from September 1, 2019 - January 31, 2020	5 months	LET	Qualified

Prepared and certified correct by:

  
**MARLYN T. BEREBER**  
 Administrative Officer IV  
 Date: April 15, 2024