

INITIAL EVALUATION RESULT (IER)

Position: **Administrative Aide IV (Clerk II)-Libacao National Forestry Vocational High School**
 Salary Grade and Monthly Salary: **4 / 15,586.00**
 Qualification Standards:
 Education: **Completion of two-year studies in college**
 Training: **None required**
 Experience: **None required**
 Eligibility: **Career Service (Sub-Professional); First Level Eligibility**

| No. | Application Code | Education | Training | | Experience | | Eligibility | Remarks (Qualified or Disqualified) |
|-----|----------------------|--|--|-------|--|-------|--------------------------------|-------------------------------------|
| | | | Title | Hours | Details | Years | | |
| 1 | ADA4-LNFVHS-001-2024 | Bachelor of Science In Hotel And restaurant Management ;BsED unit Earner of 24 units | *In- Service Training for Teachers(INSET)2024 - January,24,25,26,29,30,2024 / 48 hrs *Symposium of Poject PAGKABAEAKA "Agapsy at Gabay Love, guidance, Support for students in Early Pregnancy - October 22, 2023 / 8hrs *National certificate II In Housekeeping August 16,2023-September 15,2028 - 160 hrs *Training on Sustainable and disease Management of Abaca Production - September 16,2023-September 17, 2023 / 16hrs *PILAK: "Productive innovation from Limitless Artistic Kinesis" - June 16,2023 / 8hrs *Translocal Arts education seminar Workshop Performing Arts February 25, March 4-18,2023/ 24 hrs *Mid-Year In-Service Training for Teachers(INSET)2023 - February 6-10, 2023 / 48 hrs *Community Outreach Program Pagkabaeka ag Pag-amuma sa Kasimanwa - January 12,2023 / 8 hrs *BRIGADA ESKWELA " Tugon sa Hamon ng Ligtas Balik-Aral -August 1-5,2022/ 40 hrs *Ten-Days skills Training Workshop on Information and Communication Technology for Teacher 1 Applicant - July 19-29,2022 - 80 hrs *Community Clean-up Drive - June 19,2023 / 4hrs *Tiring Banay 2022 " LNFVHS Team Building Activity June 5, 2022 / 8 hrs *Empowering Minds Seminar with the Theme ' Celebrating Womens Month with Great pride AND fire prevention Month that saves Lives - March 22-25, 2022- / 24 hrs *SpED Amids Pandemic : A webinar for a Cause - February 5, 2022 /8 hrs *End of Second Quarter SY 2021-2022 Mid-Year In-service Training for teachers School based In-Service training - January 31,2022- February 4, 2022 / 48hrs *GAD seminar Workshop - December 22,2021 / 8 hrs | 540 | Provincial Government of Aklan - November 15,2021 - to Present Greenwich Company Kalibo - May 9, 2013 - Novermber 26, 2013 | 2 | R.A 1080 Professional teacher | Qualified |
| 2 | ADA4-LNFVHS-002-2024 | BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY MAJOR IN FOOD TECHNOLOGY | TEN-DAY SKILLS TRAINING WORKSHOP ON INFORMATION AND COMMUNICATION TECHNOLOGY FOR TEACHER I APPLICANT 07/19/2022 - 07/29/2022 80 HOURS | 80 | SWEET MARYANA 12/01/2022 TO PRESENT PHILIPPINE STATISTICS AUTHORITY 08/10/2020 - 09/12/2020 OFFICE OF THE SANGUNIANG PANLALAWIGAN 01/01/2018 - 06/30/2018 OFFICE OF THE SANGUNIANG BAYAN 02/01/2012 - 06/30/2016 | 6 | RA 1080 - PROFESSIONAL TEACHER | Qualified |
| 3 | ADA4-LNFVHS-003-2024 | Bachelor of Science in Information Technology/ Bachelor of Secondary Education | Digitaljobshp Technical Training - Graphic Design Course Using Canva- December 4, 2023- December 26, 2023 - 76 Hours Modules of Basic ICT Literacy - January 26, 2019- February 4, 2019- 80 Hours | 156 | Encoder- Philippine Statistics Authority/ Landbank of the Philippines- October 15, 2021- December 30, 2021 Office Clerk- Aklan State University Banga Campus- May 15, 2019- February 17, 2020 Administrative Assistant II- St. Jude College PHINMA- October 10, 2016- January 29, 2017 Administrative Assistant II- Department of Social Welfare and Development- March 16, 2015- December 31, 2015 Clerk- LGU Makato- July 4, 2014 - February 4, 2015 | 2.5 | License Professional Teacher | Qualified |

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| 4 | ADA4-LNFVHS-004-2024 | Bachelor of Science in Accountancy | Microsoft Digital Literacy 02/01/2024 to 02/01/2024 2 hours PHILIPPINE TAXATION, BOOKKEEPING AND PAYROLL FOR INDIVIDUAL AND BUSINESSES 09/30/2023 to 10/01/2023 10 hours RECEIVING AND RESPONDING TO WORKPLACE COMMUNICATION 10/01/2023 to 10/01/2023 2 hours PARTICIPATING IN WORKPLACE COMMUNICATION 09/28/2023 to 09/28/2023 2 hours HOWS OF AUDIT: NOT THE USUAL YOU KNOW 09/22/2023 to 09/22/2023 8 hours BOOKKEEPER EXAMINATION 02/26/2022 to 02/26/2022 3 hours | 27 | FIRST UNITED FAMILY FINANCE CORPORATION 01/04/2021 TO PRESENT MANDURRIAO STAR INCORPORATED THE SM STORE ILOILO 01/20/2020 TO 05/15/2020 | 3 | Career Service Professional | Qualified |
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Prepared and certified correct by:



MARLYN T. BEREBER

Administrative Officer IV

Date: April 15, 2024