

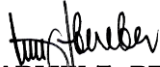
INITIAL EVALUATION RESULT (IER)

Position: **Administrative Assistant II (Disbursing Officer II)-Malay National High School**
 Salary Grade and Monthly Salary: **8 / 19,744.00**
 Qualification Standards:
 Education: **Completion of two-year studies in college**
 Training: **Four (4) hours of relevant training**
 Experience: **one (1) year relevant experience**
 Eligibility: **Career Service (Sub-Professional); First Level Eligibility**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	ADAS2-MALAYNHS-001-2024	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	HIV CARE AND TREATMENT TRAINING 07/18/2023 - 07/20/2023 24.0 HRS SEMINAR WORKSHOP ON THE MANAGEMENT OF BARANGAYS FUNDS AND PROPERTY 08/11/2023 - 08/13/2023 24.0 HRS CLIENT CENTERED CASE MANAGEMENT TRAINING 05/22/2023 - 05/26/2023 48.0 HRS FISCAL MANAGEMENT UNDER NEW NORMAL 09/28/2022 æ* 09/30/2022 24.0 HRS 2022 NATIONAL BARANGAY CONGRESS ON THE LIGA NG MGA BARANGAY SA PILIPINAS 08/23/2022 æ* 08/25/2022 24.0 HRS HANDBOOK ON THE FINANCIAL TRANSACTIONS OF THE SANGGUNIAN KABATAAN 08/15/2022 æ* 08/18/2022 232.0 HRS ENHANCING THE ABILITIES AND CAPABILITIES OF OUR BARANGAY LEADERS FOR EFFICIENT AND EFFECTIVE PUBLIC SERVICE TO OUR COUNTRY 08/11/2022 æ* 08/13/2022 24.0 HRS LOCAL YOUTH DEVELOPMENT COUNCIL 06/12/2022 æ* 06/12/2022 28.0 HRS KNOWLEDGEABLE AND EQUIPPED BARANGAYS - GATEWAY TO EFFICIENT AND PRODUCTIVE LOCAL GOVERNMENT 12/12/2021 æ* 12/15/2021 24.0 HRS ENHANCING COVID-19 CONTACT TRACING WORK- ADVANCE GUIDE	432	CASE MANAGERS SUSTAINED HEALTH INCENTIVES OF THE PHILIPPINES 01/02/2024 æ* PRESENT CASE MANAGER LOVE YOURSELF INC 01/2023 æ* 12/31/2023 PEER NAVIGATOR LOVE YOURSELF INC 01/2021 æ* 03/31/2023 SK CHAIRPERSON AUDIT BARANGAY COUNCIL 06/30/2018 æ* 11/08/2023 MARKETING PROFESSIONAL TOYOTA AKLAN INC. 05/15/2018 æ* 08/30/2018 FACULTY EVALUATOR TECHNOLOGICAL INSTITUTE OF THE PHILIPPINES 01/19/2016 æ* 05/10/2016 SALES REPRESENTATIVE TITAN BARONG TRINOMAD 08/28/2015- 10/28/2015	9	BARANGAY OFFICIAL ELIGIBILITY	Qualified
2	ADAS2-MALAYNHS-002-2024 ADAS2-OSDS-012-2024	Bachelor of Science in Accountancy	Bookkeeping for Micro Enterprises - August 26, 2021 Seminar on Entrepreneurship- September 12, 2018	5	Accounting Assistant at Cyma Greek Taverna Boracay - August 26, 2022 to Present Accounting Assistant at The SM Store Mandurriao Iloilo - April 5, 2022- August 5, 2022 Accounting Staff at Fairways and Bluewater - May 19, 2017- July 14, 2023	7	Career Service Professional	Qualified
3	ADAS2-MALAYNHS-003-2024	Bachelor of Science in Tourism Management	Management of Barangay Funds and Property - Punta Villa Resort, Arevalo, Iloilo City (August 11-13, 2023) 24 Hours Clustered General Membership Assembly - Tagaytay Country Hotel, Tagaytay City (June 26-28, 2023) 30 Hours Capacity Building on Adolescent Health, Anti - Drug Abuse, ELCAC and KMDAT - Tagas, Tangalan, Aklan (Nov 19, 2022) 8 Hours 2022 National Reading Month and Basa Kasadya Kick-Off Ceremony - Tamalagon Integrated School, Tamalagon, Tangalan, Aklan (Sept 19, 2022) 4 Hours 15th Visayas Geographical Conference "Fiscal Management Under New Normal - IEC Convention Center Cebu City (Sept 28-30, 2022) 24 Hours Seminar on Handbook on the Financial Transactions of the Sangguniang Kabataan, Commission on Audit - Aklan Training Center, Old Buswang, Kalibo, Aklan (Sept 19-22, 2022) 32 Hours Social and Peace Awareness Campaign, by the Aklan Provincial Advisory Group for Police Transformation and Development (PAG PTD) (May 26, 2022) 16 Hours One-Day Orientation Workshop on the Local Youth Development Council (June 12, 2022) 8 Hours National Barangay Congress of the Liga ng mga Barangay sa Pilipinas - SMX Convention Center, Mall of Asia, Pasay City (Aug. 23-25, 2022) 24 Hours Luh Aklan Chapter Provincial Regional Congress "Enhancing the Abilities	218	Secretary of the Sangguniang Bayan Member Hon. Chelsea Makeen C. Fernandez	5	Sub Professional	Qualified

4	ADAS2-MALAYNHS-004-2024	Bachelor of Science in Criminology	<p>Management of Barangay Funds and Property - Punta Villa Resort, Arevalo, Iloilo (Aug 11-13, 2023) 24 Hours</p> <p>Linggo ng Kabataan Celebration 2023 - Baybay Covered Court (Aug 20-21, 2023) 16 Hours</p> <p>Clustered General Membership Assembly - Tagaytay Country Hotel, Tagaytay City (June 26-28, 2023) 30 Hours</p> <p>Capacity Building on Adolescent Health, Anti - Drug Abuse, ELCAC and KKDAT - Tagas, Tangalan, Aklan (Nov 19, 2023) 8 Hours</p> <p>15th Visayas Geographical Conference "Fiscal Management Under New Normal" - IEC Convention Center Cebu City (Sept 28-30, 2022) 24 Hours</p> <p>Seminar on Handbook on the Financial Transactions of the Sangguniang Kabataan, Commission on Audit - Aklan Training Center, Old Buswang, Kaibibo, Aklan (Sept 19-22, 2022) 32 Hours</p> <p>Social and Peace Awareness Campaign, by the Aklan Provincial Advisory Group for Police Transformation and Development (PAG PTD) - DLRC Ibaigay Central Elementary School, Ibaigay, Aklan (May 26, 2022) 8 Hours</p> <p>One-Day Orientation Workshop on the Local Youth Development Council Poblacion, Tangalan, Aklan (June 12, 2022) 8 Hours</p> <p>Lnb Aklan Chapter Provincial Regional Congress "Enhancing the Abilities of or Barangay Leadership for Efficient and Effective Public Service to our Community - Acacia Convention Hall, Bacolod City (Aug 11-13, 2022) 24 Hours"</p> <p>Anti - Drug Advocacy Symposium for Sustainability of Drug - Cleared Barangay Status - Tangalan Sports and Cultural Center, Poblacion, Tangalan, Aklan (Oct 17, 2022) 8 Hours</p> <p>Liga ng mga Barangay - Aklan Chapter Provincial Congress 2021 "Knowledgeable and Equipped Barangays - Gateway to Efficient and</p>	222	Sangguniang Kabataan (May 18, 2018 - November 11, 2023)	5	Sub Professional	Qualified
5	ADAS2-MALAYNHS-005-2024	Bachelor of Science in Information Technology/ Bachelor of Secondary Education	no relevant training for Disbursing Officer position		<p>Encoder- Philippine Statistics Authority/ Landbank of the Philippines- October 15, 2021- December 30, 2021</p> <p>Office Clerk- Aklan State University Banga Campus- May 15, 2019- February 17, 2020</p> <p>Administrative Assistant II- St. Jude College PHINMA- October 10, 2016- January 29, 2017</p> <p>Administrative Assistant II- Department of Social Welfare and Development- March 16, 2015- December 31, 2015</p>	2	License Professional Teacher	Disqualified
6	ADAS2-MALAYNHS-006-2024	BACHELOR OF ELEMENTARY EDUCATION	<p>(1) DISTRICT SEMINAR WORKSHOP ON THE PUBLISHED AND UNPUBLISHED PHILIPPINE FOLK DANCE- March 21-30, 2017</p> <p>(2) DISTRICT JOURNALISM SEMINAR WORKSHOP FOR TEACHERS AND PUPILS</p> <p>(3) PROVINCIAL LEVEL FOR THE BARANGAY PROFILE QUESTIONNAIRE FOR CBMS</p> <p>(4) PROVINCIAL LEVEL TRAINING FOR THE GEOTAGGING AND PROCESSING OF SERVICE INSTITUTIONS, INFRASTRUCTURE AND GOVERNMENT PROJECTS</p>	96	<p>(1) MOTHER TERESA ACADEMY - 06/01/2017-04/30/2018</p> <p>(2) AKLAN ACADEMY, INC. - 07/22/2018-10/09/2020</p> <p>(3) GAIANO CAPITAL BORACAY- 11/10/2020-06/01/2021</p> <p>(4) LGU IBAJAY (MPDC) - 11/22/2021 up to present</p>	5	PROFESSIONAL TEACHER	Qualified

Prepared and certified correct by:


MARLYN T. BEREBER
 Administrative Officer IV
 Date: April 15, 2024