



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

May 20, 2024

DIVISION MEMORANDUM
No. 213, s. 2024

DIVISION CHECKING COMMITTEE (DCC) SCHEDULE OF CHECKING OF SCHOOL FORMS FOR SY 2023-2024

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Planning Officer III
School Heads of Public and Private Elementary, Secondary
and Integrated Schools
All Others Concerned

1. Relative to the DepED Order No. 11, s. 2018, titled, **Guidelines on the Preparation and Checking of School Forms (SFs)**, there will be an on-site checking of school forms by the Division Checking Committee on **May 23, 24 and 27, 2024**.
2. The School Checking Committee (SCC) shall conduct the checking of school forms before the scheduled of the Division Checking Committee Review.
3. The composition of DCC is found in the Inclosure No. 1 for reference.
4. Materials, transportation, and other expenses incurred by the DCC will be charged against SDO funds, while expenses of the school shall be charged to the school MOOE subject to the usual government accounting and audition rules and regulations.
5. Immediate dissemination and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


RAMON D. PARAS Jr.

OIC, Office of the Asst. Schools Division Superintendent
In-charge of the Division

Inclosure : As stated
Reference : DO No. 11, s. 2018
To be indicated in the Perpetual Index
under the following subjects:
BASIC EDUCATION
DATA
FORMS



Población, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VI – WESTERN VISAYAS
 SCHOOLS DIVISION OF AKLAN

LEARNERS
 POLICY
 SCHOOLS

/MCV

Inclosure No. 1 to Division Memorandum No. 213, s. 2024

A. Composition of Division Checking Committee

Chairperson : CES Dobie P. Parohinog
 Vice Chairpersons: CES Michael T. Rapiz
 PSDS Lucita P. Recidoro (Banga & Lezo)
 PSDS Idy R. Pedrita (Ibajay I & Ibajay II)
 PSDS Marcelle I. Briones (Kalibo I & Kalibo II)
 PSDS Joyce M. Toriaga (Madalag)
 PSDS Jessie S. Flores (Malay & Nabas)
 PSDS Louie B. Zorolla (Malinao & Batan)
 PSDS Ariel Z. Zubiaga (New Washington)
 PSDS Jude Ulysses V. Ruiz (Numancia & Libacao)
 PSDS Kenneth B. Revestir (Tangalan & Makato)
 PID Gerry D. Almanon (Altavas)
 PID Rosa S. Sualog (Buruanga)
 HTID Rowena L. Birol (Balete)

Members :

EPS/SEPS/ PO/SEPSSt	District Assigned
EPS Ruby Agnes B. Estrada, PhD	Altavas
EPS Mary Cherry Lynn M. Tabernilla, EdD	Balete
SEPS Darren N. Naelgas	Banga
EPS Charlie I. Ureta	Batan
EPS Marivic I. Tolentino	Buruanga
EPSt John Rey G. Maagma	Ibajay II
EPSt Apple Gay M. Oquendo	Ibajay I
CES-CID Dobie P. Parohinog PhD	Kalibo I
CES-CID Michael T. Rapiz	Kalibo II
SEPS Mar Bien Gregory G. Parel UAP	Lezo
SEPS June R. Patricio	Libacao
EPS Johann C. Cawaling	Madalag
EPS Kyzil D. Lipar PhD	Makato
EPS Edselyn T. Biray PhD	Malay
EPSt John C. Marciales	Malinao
EPS Ma. Corazon R. Panaligan	Nabas
EPS Rebecca R. Ibarreta	New Washington
EPS Marth S. Tropa	Numancia
SEPS Leila L. Pamati-an	Tangalan
PO III Milgie C. Villareal	All Districts



Población, Numancia, Aklan
 Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
 Website: <http://www.depedaklan.org>
 Email Address: aklan.1958@deped.gov.ph