



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

May 22, 2024

**TO: OIC-Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisor Concerned
School Head Concerned
All Others Concerned**

Attention:

Helen G. Fabillano	Division Office
Leo Jan M. Fulgencio	Division Office
Camilo N. Garces	Division Office
Charissa S. Oquendo	District of Banga
Keneth G. Iglesias	District of Banga
Geovelyn D. Isedenia	District of Ibaday West
Jhinkie Jane B. Rodillas	District of Ibaday West
Ronelyn M. Sumajit	District of Kalibo II
Rhodora T. De Guzman	District of Numancia

Sir/Madam:

The Finance Unit of this Division will be conducting the Semi-Annual Workshop on the Preparation of Financial Accountability Reports (FARs) with the Implementing Unit Schools on May 27 – 29, 2024 in Ati-atihan Festival Hotel, XIX Martyr's Street, Kalibo, Aklan.

We would like to request the services of the above-named personnel for the entire duration of the activity as resource speaker/facilitator/technical working group.

Travel expenses relative to this activity shall be charged against local funds subject to budgeting, accounting and auditing rules and regulations.

Thank you very much.


FELICIANO C. BUANAFAE JR. CESO VI
Schools Division Superintendent

DIVISION LETTER

No. **0-26**, s. 2024



Poblacion, Numancia, Aklan

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