



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 13, 2024

DIVISION MEMORANDUM

No. 249, s. 2024

REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND THE IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN THE CONDUCT OF 2024 PALARONG PAMBANSA AND SCHOOL RELATED OR OFF CAMPUS ACTIVITIES

**To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals In-Charge of the District
Head Teacher In-Charge of the District
Senior/Education Program Specialist
Heads of Public and Private Elementary/Integrated/Secondary Schools
All Others Concerned**

1. Attached is the Regional Memorandum No. 479, s. 2024 and Memorandum OM-OUOPS-2024-05-04348 dated May 27, 2024, from Atty. Revsee A. Escobedo, Undersecretary for Operations, regarding the **Reiteration on the Establishment of Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of the 2024 Palarong Pambansa and School-related or Off-Campus Activities**, in relation to the establishment of the Learners Rights and Protection Guidelines in the conduct of all sporting events, in line with the 64th Palarong Pambansa scheduled from July 9 to 16, 2024 at Cebu City, this office requests submission of the official list of members of the Regional LRP Desk Committee.
2. Immediate dissemination of this Memorandum is desired.

FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

Encl.: As stated
Reference: OM-OUOPS-2024-05-04348
To be indicated in the Perpetual Index
Under the following subjects:

COMMITTEES LEARNERS RIGHTS SCHOOLS

nsatm/



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM

No. 479, s. 2024

JUN 05 2024

**REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION
DESK AND THE IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION
GUIDELINES IN THE CONDUCT OF THE 2024 PALARONG PAMBANSA AND
SCHOOL-RELATED OR OFF CAMPUS ACTIVITIES**

To: Schools Division Superintendents
All Others Concerned

- Attached is Memorandum OUOPS No. 2024-05-04348 dated May 27, 2024 from Atty. Revsee A. Escobedo, *Undersecretary for Operations*, regarding the **Reiteration on the Establishment of Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of the 2024 Palarong Pambansa and School-related or Off-Campus Activities**, which is self-explanatory.
- Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: Memorandum OUOPS No. 2024-05-04348 dated May 27, 2024 from Atty. Revsee A. Escobedo

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES

LEARNERS

RIGHTS

SCHOOLS

FJC/ESSD-RM/Reiteration of LRP Desk PP2024
128/June 05, 2024



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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS


Department of Education
Regional Office VI
Duran Street, Iloilo City

RECORDS SECTION
RECEIVED

By: _____
Date: JUN 03 2024
Control No.: 2878

MEMORANDUM
OM-OUOPS-2024-05-04348

FOR : REGIONAL DIRECTORS
MINISTER OF BASIC, HIGHER, AND TECHNICAL EDUCATION
(BARMM)
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL SPORTS COORDINATOR
LRP REGIONAL FOCAL PERSONNEL
ALL OTHERS CONCERNED

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND THE IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN THE CONDUCT OF THE 2024 PALARONG PAMBANSA AND SCHOOL-RELATED OR OFF-CAMPUS ACTIVITIES

DATE : May 27, 2024

This has reference to Office Memorandum No. OUOPS 2024-05-00946 dated February 5, 2024, in relation to the establishment of the Learner Rights and Protection (LRP) Desk and the Implementation of the Learner Rights and Protection Guidelines in the Conduct of All Sporting Events, in line with the 64th Palarong Pambansa scheduled from July 9-16, 2024 at Cebu City, this Office requests submission of the official list of the members of the Regional LRP Desk Committee.

The Palara LRP Desk Committee for the Region shall serve as the central operations hub that will handle reported learner protection concerns, in all activities including the Learners Convergence PH, National Festival of Talents (NFOT), and the National Schools Press Conference (NSPC), which will simultaneously be conducted, for clarity the schedules are as follows:

Activity	Schedule and Venue
64 th Palarong Pambansa	July 9-16, 2024, Cebu City
Learners Convergence PH	July 8-13, 2024, Lapu-Lapu City
National Festival of Talents (NFOT)	July 8-12, 2024, Naga City
National Schools Press Conference (NSPC)	July 8-12, 2024, Carcar City

Relatedly, may we request the submission of the composition of the LRP Desk Committees, to reiterate the members shall be as follows:

- **Chairperson - Regional LRP Focal Personnel**



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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

- **Vice-Chairperson – Division LRP Focal Personnel/Registered Guidance Counselor**
- **Members: Regional Alternate/Division/School LRP Focal Personnel and Registered Guidance Counselors**

The Vice-Chairperson and members should be LRP Personnel who have undergone the Child Protection Specialization course or registered guidance counselors, as may be designated by the Regional Director and upon recommendation of the Regional LRP Focal. For clarity, the LRP Desk may be composed of at least 4 to 5 individuals and the number of members may be increased, provided that the budget allocated will be sufficient to cover their transportation and other miscellaneous expenses. The Regions that have requested a learner representative to form part of the LRP Desk shall be required to secure parental consent to be submitted to the LRPO.

For emphasis, the LRP Desk shall be responsible for:

A. Pre-activity events

1. Ensure that all parental/guardian consent has been submitted
2. Submission of the composition of the LRP Committee in their respective regions as well as the DepEd personnel/LRP personnel who will accompany the learners in the Learners Convergence, NFOT, and NSPC.
3. Conduct a pre-departure orientation on learner safeguarding guidelines for all delegates (learner-athletes, learner contingents, trainers, coaches, and chaperones) specifically to discuss the protocols to be observed to ensure the protection of our learners in all national events.
4. Conduct a meeting with the DepEd personnel/LRP personnel who will accompany the learners in the Learners Convergence, NFOT, and NSPC, for the establishment of communication protocols for reporting and referral, in cases of learner protection concerns.
5. Ensure compliance with safety standards for learner participants, i.e. transportation and billeting areas.

B. During the events

1. Set up the LRP Desk in the designated billeting quarter, with a counseling room and open area for possible learner activities (e.g. playing venue, coloring area, and/or other recreational activity for learner participants)
2. Conduct a welcome orientation, reiterating the learner safeguarding guidelines and reporting protocols to be observed in cases of learner protection concerns.
3. Address all LRP reports and concerns through observance of 5Rs:
 - a. Recognize – acknowledgment of the LRP concern raised
 - b. Record – ensure that the Intake Sheet Form is filled up or completion of an Incidental Report
 - c. Respond – Provide immediate intervention such as but not limited to counseling as may be needed, and lead in reactional activities for learner-delegates
 - d. Refer – endorse the LRP complaints to the proper agencies for immediate intervention or assistance



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- e. Report – ensure that all LRP concerns received and addressed are reported to the LRPO and the *Palarong Pambansa* Safety and Wellness sub-committee on learner protection.
4. In cases of emergency and other critical concerns, the LRP Desk must endorse or refer the concern immediately to the appropriate agency or institution, a directory of numbers is provided on the protocols disseminated.
5. Coordinate and establish a partnership with the school head and/or the school's child protection committee for immediate referral.
6. Conduct regular audits of learners' attendance, inspect billeting quarters/rooms, hold debriefing sessions or medical check-ups, and provide relaxation activities.
7. Ensure that all actions to protect participants are in the child's best interest.
8. Make suitable provisions for the learners to be monitored by a coach or chaperone during the event, including free time.

C. After the Event

1. All learner rights and protection cases shall be reported to LRPO, through channels at the DepEd-Central Office.
2. Co-facilitate a pre-departure orientation on learner safety rules.
3. Ensure that all concerned officials, coaches, or chaperones monitor their learners for any potential after-event intervention or needs.

Relatedly, on account of rendering work beyond the regular office hours and in the exigencies of service, this Office requests that compensatory service credits be given as may be allowed by the DepEd rules and regulations, and applicable Civil Service Resolutions and Department of Budget and Management issuances.

To reiterate the establishment of our LRP Desk supports DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse. Consequently, this Office commends the Regional Offices and Division Offices who have created their localized LRP Desk in the sporting and off-campus events conducted in their respective jurisdiction.

Attached are the following enclosures to be filled up by the regional LRP Focal Personnel and for submission to the LRPO.

- Enclosure 1 – Composition of the Regional LRP Desk
- Enclosure 2 – Referral and Reporting Template
- Enclosure 3 – Copy of the previously signed memorandum on the establishment of the LRP Desk

Kindly submit the filled-up Enclosure 1 titled "Composition of the Regional LRP Desk," on or before June 5, 2024, at maria.sano@deped.gov.ph. For clarifications, kindly contact the Learner Rights and Protection Office at (02) 8638-1782 or lrpo@deped.gov.ph

For your immediate action and guidance.

Thank you.



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Enclosure 1

LEARNER RIGHTS AND PROTECTION DESK
DepEd Region _____

Composition

<i>Name</i>	<i>Regional/ Division / School Designation</i>	<i>LRP Desk Designation</i>	<i>Contact Number</i>
		<i>Chairman</i>	
		<i>Vice-Chairman</i>	
		<i>Member</i>	
		<i>Member</i>	
		<i>Member</i>	

Chaperone/ Accompanying DepEd Personnel:

<i>Name</i>	<i>Regional/ Division / School Designation</i>	<i>DepEd Event</i>	<i>Contact Number</i>
		<i>Learners Convergence PH</i>	
		<i>NSPC</i>	
		<i>NFOT</i>	

Note:

The contact numbers of the LRP Desk and Co-Chairman will be included in the Official Directory for easy reference.

Enclosure 2

LRP DESK REPORT SHEET
2024 Palarong Pambansa

In compliance with the Data Privacy Act of 2012, the Department of Education through the Regional Learner Rights and Protection Steering Committee and the Local Government of Marikina City assures that all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

Date: _____

Complaint/Report
 Query
 Other LRP Concern

Type of Learner Rights and Protection Reported:

I. Information of the Concerned Parties

A. Learner-Athlete Complainant

Name of Learner-Athlete		Age and Sex	
Name of School			
Grade Level		Division	
Name of Coach/Guardian		Contact Number	
Assigned Billeting Quarter			
Sports or Activity Participated (Palaro/LearnCon/NFOT/NSPC)			

B. Learner-Athlete/Person Complained of

Name LA/Person Complained off		Age	
Name of School			
Grade Level		Division	
Name of Coach/Guardian		Contact Number	
Relationship to the Learner-Athlete			
Assigned Billeting Quarter			
Sports or Activity Participated (Palaro/LearnCon/NFOT/NSPC)			



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C. Reporting Party

Name	
Relation to the Learner-Athlete	
Contact Number	
Assigned Billeting Quarter	
Sports or Activity Participated (Palaro/LearnCon/NFOT/NSPC)	

II. Details of the Incident

(Kindly include where and when the incident took place)

III. Immediate Actions Taken to Address the Incident

A. Learner to Learner

- Assessment for Medical Assistance
- Psychological First Aid
- Call for Assistance (i.e. Local CSWDO, CPC-LGU)
- Details on the Actions Taken:

B. Adult to Learner

- Assessment for Medical Assistance
- Psychological First Aid
- Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay)
- Details on the Actions Taken:

IV. Referral

- CSWDO
- PNP-WCPD
- BCPC
- Details on the Actions Taken:

Action Officer: _____

Date: _____



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Republic of the Philippines
Department of Education
OPERATIONS

MEMORANDUM
 OUOPS 2024 - et- 20946

TO : Regional Directors
 Minister of Basic, Higher, and Technical Education,
 BARMM
 Schools Division Superintendents
 ESSD Chiefs
 Learner Rights and Protection Focal Persons
 School Heads
 All Other Concerned

FROM : *[Signature]*
 Atty. Rebeca A. Escobedo
 Undersecretary for Operations

SUBJECT : Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events

DATE : February 5, 2024

This has reference to the conduct of preliminary competitions leading to the 64th Palarong Pambansa, such as intramurals, division, and regional meets, in compliance with OASOPS Memorandum dated January 16, 2024, titled "General Information on the Conduct of the 2024 Palarong Pambansa Lower Meets," this Office through the Learner Rights and Protection Office (LRPO) issues this Guidelines for the strict implementation of the DepEd Child Protection Policy in all sports events and playing venues, guaranteeing special protection to our learner-athletes and establishment of the Learner Rights and Protection Desk.

During the 63rd Palarong Pambansa, this Office has issued OUOPS Memorandum No. 2023-07-3976 dated April 13, 2023, establishing the Learner Rights and Protection (LRP) National and Regional Steering Committee, aimed at addressing the issues and concerns of our learner athletes reported before, during, and after the 2023 Palarong Pambansa. Relatedly, this Office commends the Regional LRP Desks who have conducted numerous activities for our learner-athletes, including the conduct of psychological first-aid, recreational activities, and counseling sessions for our learners.

For this year, this Office once again reiterates DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse, and emphasizes the importance of operationalizing the **Learner Rights and Protection Desk (LRPD)**, specifically in the schools through the Child

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