

# Department of Education REGION VI – WESTERN VISAYAS

# **SCHOOLS DIVISION OF AKLAN**

June 13, 2024

#### **DIVISION MEMORANDUM**

No. 249, s. 2024

REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND THE IMPLEMAENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN THE CONDUCT OF 2024 PALARONG PAMBANSA AND SCHOOL RELATED OR OFF CAMPUS ACTIVITIES

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors, Principals In-Charge of the District
Head Teacher In-Charge of the District
Senior/Education Program Specialist
Heads of Public and Private Elementary/Integrated/Secondary Schools
All Others Concerned

- 1. Attached is the Regional Memorandum No. 479, s. 2024 and Memorandum OM-OUOPS-2024-05-04348 dated May 27, 2024, from Atty. Revsee A. Escobedo, Undersecretary for Operations, regarding the Reiteration on the Establishment of Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of the 2024 Palarong Pambansa and School-related or Off-Campus Activities, in relation to the establishment of the Learners Rights and Protection Guidelines in the conduct of all sporting events, in line with the 64th Palarong Pambansa scheduled from July 9 to 16, 2024 at Cebu City, this office requests submission of the official list of members of the Regional LRP Desk Committee.
- 2. Immediate dissemination of this Memorandum is desired.

FELICIANO C. BUENAFE JR., CESO VI Schools Division Superintendent

Encl.: As stated

Reference: OM-OUOPS-2024-05-04348 To be indicated in the Perpetual Index

Under the following subjects:

COMMITTEES LEARNERS RIGHTS SCHOOLS

nsatm/





Población, Numancia, Aklan Tel/Fax No. (265 3740 l 265 3741 l 265 3743) Website: http://www.depedaklan.org

Email Address: aklan.1958@deped.gov.ph



# Republic of the Philippines

# Department of Education

REGION VI - WESTERN VISAYAS

REGIONAL MEMORANDUM

No. 4 7 9 , s. 2024

JUN 0 5 2024

REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND THE IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN THE CONDUCT OF THE 2024 PALARONG PAMBANSA AND SCHOOL-RELATED OR OFF CAMPUS ACTIVITIES

To:

Schools Division Superintendents

All Others Concerned

- 1. Attached is Memorandum OUOPS No. 2024-05-04348 dated May 27, 2024 from Atty. Revsee A. Escobedo, *Undersecretary for Operations*, regarding the Reiteration on the Establishment of Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of the 2024 Palarong Pambansa and School-related or Off-Campus Activities, which is self-explanatory.
- 2. Immediate dissemination of this Memorandum is desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

Reference: Memorandum OUOPS No. 2024-05-04348 dated May 27, 2024 from Atty. Revsee A. Escobedo To be indicated in the  $\underline{\text{Perpetual Index}}$ 

under the following subjects:

COMMITTEES

LEARNERS

RIGHTS

SCHOOLS

FJC/ESSD-RM/Reiteration of LRP Desk PP2024 128/June 05, 2024







Address: Duran Street, Iloilo City, 5000 Telephone Nos: (033) 337-0149; 336-2816 Email Address: region6@deped.gov.ph

Website: region6.deped.gov.ph





#### Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIO

MEMORANDUM OM-OUOPS-2024-05. 043 97

FOR

REGIONAL DIRECTORS

MINISTER OF BASIC, HIGHER, AND TECHNICAL EDUCATION

Department of Education Regional Office VI Duran Street, Itoilo City

RECORDS SECTION

2024

JUN

Control No.:

(BARMM)

SCHOOLS DIVISION SUPERINTENDENTS REGIONAL SPORTS COORDINATOR LRP REGIONAL FOCAL PERSONNEL

ALL OTHERS CONCERNED

FROM

Alusilijs atty. revsee a. escobedo

Undersecretary for Operations

SUBJECT

REITERATION ON THE ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK AND THE IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN THE CONDUCT OF THE 2024 PALARONG PAMBANSA AND SCHOOL-

RELATED OR OFF-CAMPUS ACTIVITIES

DATE

: May 27, 2024

This has reference to Office Memorandum No. OUOPS 2024-05-00946 dated February 5, 2024, in relation to the establishment of the Learner Rights and Protection (LRP) Desk and the Implementation of the Learner Rights and Protection Guidelines in the Conduct of All Sporting Events, in line with the 64th Palarong Pambansa scheduled from July 9-16, 2024 at Cebu City, this Office requests submission of the official list of the members of the Regional LRP Desk Committee.

The Palaro LRP Desk Committee for the Region shall serve as the central operations hub that will handle reported learner protection concerns, in all activities including the Learners Convergence PH, National Festival of Talents (NFOT), and the National Schools Press Conference (NSPC), which will simultaneously be conducted, for clarity the schedules are as follows:

| Activity                                 | Schedule and Venue              |
|--|---------------------------------|
| 64th Palarong Pambansa                   | July 9-16, 2024, Cebu City      |
| Learners Convergence PH                  | July 8-13, 2024, Lapu-Lapu Cirv |
| National Festival of Talents (NFOT)      | July 8-12, 2024, Naga City      |
| National Schools Press Conference (NSPC) | July 8-12, 2024, Carear City    |

Relatedly, may we request the submission of the composition of the LRP Desk Committees, to reiterate the members shall be as follows:

Chairperson - Regional LRP Focal Personnel





Room 101, Rizal Building, Dep£d Complex, Meralco Avenue, Pasig City 1600 Telephone Nos.: (02) 8633-5313; (02) 8631-8492 Email Address: oure@deped.gov.ph | Website: www.deped.gov.oh

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# Republika ng Pilipinas

# Department of Education

#### OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

- Vice-Chairperson Division LRP Focal Personnel/Registered Guidance Counselor
- Members: Regional Alternate/Division/School LRP Focal Personnel and Registered Guidance Counselors

The Vice-Chairperson and members should be LRP Personnel who have undergone the Child Protection Specialization course or registered guidance counselors, as may be designated by the Regional Director and upon recommendation of the Regional LRP Focal. For clarity, the LRP Desk may be composed of at least 4 to 5 individuals and the number of members may be increased, provided that the budget allocated will be sufficient to cover their transportation and other miscellaneous expenses. The Regions that have requested a learner representative to form part of the LRP Desk shall be required to secure parental consent to be submitted to the LRPO.

For emphasis, the LRP Desk shall be responsible for:

# A. Pre-activity events

- 1. Ensure that all parental/guardian consent has been submitted
- Submission of the composition of the LRP Committee in their respective regions as well as the DepEd personnel/LRP personnel who will accompany the learners in the Learners Convergence, NFOT, and NSPC.
- 3. Conduct a pre-departure orientation on learner safeguarding guidelines for all delegates (learner-athletes, learner contingents, trainers, coaches, and chaperones) specifically to discuss the protocols to be observed to ensure the protection of our learners in all national events.
- 4. Conduct a meeting with the DepEd personnel/LRP personnel who will accompany the learners in the Learners Convergence, NFOT, and NSPC, for the establishment of communication protocols for reporting and referral, in cases of learner protection concerns.
- 5. Ensure compliance with safety standards for learner participants, i.e. transportation and billeting areas.

# B. During the events

- 1. Set up the LRP Desk in the designated billeting quarter, with a counseling room and open area for possible learner activities (e.g. playing venue, coloring area, and/or other recreational activity for learner participants)
- Conduct a welcome orientation, reiterating the learner safeguarding guidelines and reporting protocols to be observed in cases of learner protection concerns.
- Address all LRP reports and concerns through observance of 5Rs:
  - a. Recognize acknowledgment of the LRP concern raised
  - Record ensure that the Intake Sheet Form is filled up or completion of an Incidental Report
  - Respond Provide immediate intervention such as but not limited to counseling as may be needed, and lead in reactional activities for learnerdelegates
  - d. Refer endorse the LRP complaints to the proper agencies for immediate intervention or assistance











e. Report – ensure that all LRP concerns received and addressed are reported to the LRPO and the *Palarong Pambansa* Safety and Wellness subcommittee on learner protection.

4. In cases of emergency and other critical concerns, the LRP Desk must endorse or refer the concern immediately to the appropriate agency or institution, a directory of numbers is provided on the protocols disseminated.

5. Coordinate and establish a partnership with the school head and/or the school's child protection committee for immediate referral.

 Conduct regular audits of learners' attendance, inspect billeting quarters/rooms, hold debriefing sessions or medical check-ups, and provide relaxation activities.

7. Ensure that all actions to protect participants are in the child's best interest.

Make suitable provisions for the learners to be monitored by a coach or chaperone during the event, including free time.

#### C. After the Event

- 1. All learner rights and protection cases shall be reported to LRPO, through channels at the DepEd-Central Office.
- 2. Co-facilitate a pre-departure orientation on learner safety rules.
- 3. Ensure that all concerned officials, coaches, or chaperones monitor their learners for any potential after-event intervention or needs.

Relatedly, on account of rendering work beyond the regular office hours and in the exigencies of service, this Office requests that compensatory service credits be given as may be allowed by the DepEd rules and regulations, and applicable Civil Service Resolutions and Department of Budget and Management issuances.

To reiterate the establishment of our LRP Desk supports DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse. Consequently, this Office commends the Regional Offices and Division Offices who have created their localized LRP Desk in the sporting and off-campus events conducted in their respective jurisdiction.

Attached are the following enclosures to be filled up by the regional LRP Focal Personnel and for submission to the LRPO.

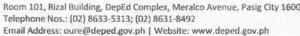
- Enclosure 1 Composition of the Regional LRP Desk
- Enclosure 2 Referral and Reporting Template
- Enclosure 3 Copy of the previously signed memorandum on the establishment of the LRP Desk

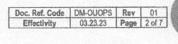
Kindly submit the filled-up Enclosure 1 titled "Composition of the Regional LRP Desk," on or before June 5, 2024, at maria.sano@deped.gov.ph. For clarifications, kindly contact the Learner Rights and Protection Office at (02) 8638-1782 or <a href="mailto:lrpo@deped.gov.ph">lrpo@deped.gov.ph</a>

For your immediate action and guidance.

Thank you.









#### Enclosure 1

#### LEARNER RIGHTS AND PROTECTION DESK

DepEd Region \_\_\_\_\_

#### Composition

| Name | Regional/Division<br>/School<br>Designation | LRP Desk<br>Designation | Contact Number |
|------|---|-------------------------|----------------|
|      |   | Chairman                |                |
|      |   | Vice-Chairman           |                |
|      |   | Member                  |                |
|      |   | Member                  |                |
|      |   | Member                  |                |

# Chaperone/Accompanying DepEd Personnel:

| Name | Regional/Division<br>/School<br>Designation | DepEd Event                   | Contact Number |
|------|---|-------------------------------|----------------|
|      |   | Learners<br>Convergence<br>PH |                |
|      |   | NSPC                          |                |
|      |   | NFOT                          |                |

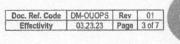
# Note:

The contact numbers of the LRP Desk and Co-Chairman will be included in the Official Directory for easy reference.











#### Enclosure 2

#### LRP DESK REPORT SHEET

# 2024 Palarong Pambansa

In compliance with the Data Privacy Act of 2012, the Department of Education through the Regional Learner Rights and Protection Steering Committee and the Local Government of Marikina City assures that all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

| Date:  |                               |  |
|--|-------------------------------|--|
| Complaint/Report   | Query Other LRP Concern       |  |
| Type of Learner Rights and I   | Protection Reported:          |  |
| I. Information of the C  | concerned Parties             |  |
| A. Learner-Athlete C   | Age and                       |  |
| Name of Learner-Athlete  | T                             |  |
| A. Learner-Athlete C<br>Name of Learner-Athlete<br>Name of School<br>Grade Level | Age and<br>Sex                |  |
| Name of Learner-Athlete  | Age and Sex  Division Contact |  |
| Name of Learner-Athlete<br>Name of School<br>Grade Level                         | Age and Sex Division          |  |

B. Learner-Athlete/Person Complained of

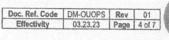
| Name LA/Person Complained off                                  | Age               |  |
|--|-------------------|--|
| Name of School   |                   |  |
| Grade Level  | Division          |  |
| Name of Coach/Guardian   | Contact<br>Number |  |
| Relationship to the Learner-<br>Athlete                        | Number            |  |
| Assigned Billeting Quarter                                     |                   |  |
| Sports or Activity Participated<br>(Palaro/LearnCon/NFOT/NSPC) |                   |  |





Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600 Telephone Nos.: (02) 8633-5313; (02) 8631-8492

Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph





| C. | Rep | ortin | g ] | Party |
|----|-----|-------|-----|-------|
|----|-----|-------|-----|-------|

| Name                            |  |
|---------------------------------|--|
| Relation to the Learner-Athlete |  |
| Contact Number                  |  |
| Assigned Billeting Quarter      |  |
| Sports or Activity Participated |  |
| (Palaro/LearnCon/NFOT/NSPC)     |  |
|                                 |  |

|       | ly include where and when the incident took place)   |
|-------|--|
|       |  |
|       | nediate Actions Taken to Address the Incident  |
|       | Assessment for Medical Assistance  |
|       | Psychological First Aid  |
|       |  |
|       | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  |
| B. Ac | Call for Assistance (i.e. Local CSWDO, CPC-LGU)  |
| B. Ac | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  |
| B. A  | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  iult to Learner   |
| B. Ac | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  dult to Learner Assessment for Medical Assistance Psychological First Aid Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay  |
| B. A. | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  dult to Learner Assessment for Medical Assistance Psychological First Aid   |
|       | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  iult to Learner Assessment for Medical Assistance Psychological First Aid Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay Details on the Actions Taken:              |
|       | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  iult to Learner Assessment for Medical Assistance Psychological First Aid Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay Details on the Actions Taken:              |
| B. A. | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  dult to Learner Assessment for Medical Assistance Psychological First Aid Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay Details on the Actions Taken:              |
|       | Call for Assistance (i.e. Local CSWDO, CPC-LGU) Details on the Actions Taken:  iult to Learner Assessment for Medical Assistance Psychological First Aid Call for Assistance (i.e. Local CSWDO, CPC-LGU, PNP/Barangay Details on the Actions Taken:  erral CSWDO |





Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600 Telephone Nos.: (02) 8633-5313; (02) 8631-8492 Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

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# Republic of the Philippines Bepartment of Concation **OPERATIONS**

MEMORANDUM 2024 et east

Regional Directors

Minister of Basic, Higher, and Technical Education,

BARMM

Schools Division Superintendents

ESSD Chiefs

Learner Rights and Protection Focal Persons School Heads

All Other Concerned

FROM

Atty. Revises A. Escobedo

Underselvetary for Operations

SUBJECT

Establishment of the Learney Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports

DATE

February 5, 2024

This has reference to the conduct of preliminary competitions leading to the 649 This has reference to the conduct of preliminary competitions leading to the 64<sup>st</sup> Palarong Familianse, such as intramurals, division, and regional meets, in compliance with OASOPS Memorandum dated January 16, 2024, titled "General Information on the Conduct of the 2024 Falarong Familians Lower Meets," this Office through the Learner Rights and Protection Office (LRPO) issues this Guidelines for the strict implementation of the DepEd Child Protection Policy in all sports events and playing venues, guaranteeing special protection to our learner-athletes and establishment of the Learner Rights and Protection Desk.

During the 63rd Palarong Pambansa, this Office has issued OUOPS Memorandum No. 2023-07-3976 dated April 13, 2023, establishing the Learner Rights and Protection (LRP) National and Regional Steering Committee, simed at addressing the issues and concerns of our learner athletes reported before, during, and after the 2023 Palarong Pambansa. Relatedly, this Office commends the Regional LRP Desks who have conducted numerous activities for our learner athletes, including the conduct of psychological first-aid, recreational activities, and counseling sessions for our learners.

For this year, this Office once again reiterates DepEd's zero-interance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse, and emphasizes the importance of operationalizing the Learner Rights and Frotection Deak (LRPD), specifically in the schools through the Child

Ground Floor, Rizal Building, DepEd Complex, Meralsco Avenue Pasig City 1600 Email: oure@deped.gov.ph; Website: 2000 steped gov.ph; Tel. No.: (02) 8683-8313; (02) 8631-8492

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