



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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11 July 2024

**DIVISION MEMORANDUM**

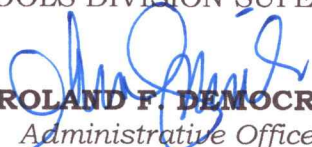
No. 298 s. 2024

**OUTFIT ADVISORS' MEETING**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Principals/ Head Teacher – In – Charge of the District  
Heads of Public/ Private Elementary, Secondary and Integrated Schools  
All Outfit Advisors

1. The Aklan Council, Boy Scouts of the Philippines will conduct an **Outfit Advisors' Meeting** on **27 July 2024, Saturday** at **8:00 AM** at the BSP Headquarters, Kalibo, Aklan.
2. The purpose of the meeting is to discuss matters regarding the New Advancement Scheme and its Implementing Rules and Regulations.
3. Transportation and other incidental expenses relative to the attendance to the said meeting may be charged against the School MOOE or other sources subject to availability of funds and to accounting and auditing rules and regulations.
4. Those who will attend the said meeting are entitled to Service Credits where they apply in accordance with **DepEd Order No. 53, 2003** entitled: "Updated Guidelines on the Grant of Vacation Service Credits to Teachers". On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-Teaching Monetary Remuneration for Overtime Service Rendered.
5. Full support, cooperation and immediate dissemination of this memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**ROLAND F. DEMOCRITO**  
*Administrative Officer V*  
*In-Charge of the Division*

Enclosure: None

Reference: As Stated

To be indicated in the Perpetual Index  
under the following subjects:

**CONFERENCE**

**POLICY**

**TEACHERS**



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