

INITIAL EVALUATION RESULT (IER)

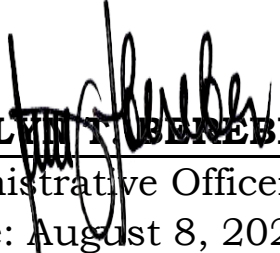
Position: **ADMINISTRATIVE OFFICER II- Catalino M. Prado National High School**
 Salary Grade and Monthly Salary: **11 / 27,000.00**
 Qualification Standards:
 Education: **Bachelor's Degree relevant to the job**
 Training: **None required**
 Experience: **None required**
 Eligibility: **Career Service (Professional); Second Level Eligibility**

| No. | Application Code | Education | Training | Experience | Eligibility | Remarks (Qualified or Disqualified) |
|-----|------------------|--|--|---|---|--|
| | | | Title/Hours | Details/Years | | |
| 1 | AOII-004-2024 | BACHELOR OF ARTS IN COMMUNICATION AND MEDIA STUDIES | LEVERAGING THE POWER OF STORYTELLING: DOCUMENTING THE IMPACTS OF DILG LGSF AND LGU BEST PRACTICES 7/10/2023 - 7/12/2023 24 HOURS ORIENTATION ON DATA PRIVACY ACT 3/21/2023 - 3/21/2023 4 HOURS | ADMINISTRATIVE ASSISTANT II (CLERK IV) LOCAL GOVERNMENT UNIT - TANGALAN (1/3/2023 - PRESENT) BRAND MANAGER PHARMA GALENX INNOVATIONS, INC. (3/6/2021 - 12/29/2022) BRAND SPECIALIST PHARMA | CAREER SERVICE PROFESSIONAL ELIGIBILITY | QUALIFIED |
| 2 | AOII-046-2024 | Bachelor of Science in Accountancy | Navigating Compassionate Layoffs: Balancing Empathy and Fairness 11/15/2023 1.5 hrs Wellness and the Culture of Change: A key to Successful Workplaces 1.5 hrs 11/08/2023 Building our Personal Brand: Unlocking Our Potential 1.5 hrs | Municipal Roving Bookkeeper - Department of Social Welfare and Development 05/22/2023 - Present Senior Business Counselor 1 - Department of Trade and Industry 03/04/2017-04/30/2023 Accounting Staff - Classic Characters Incorporated 04/02/2014- | Civil Service Eligibility - Professional | QUALIFIED |
| 3 | AOII-056-2024 | Bachelor of Science in Business Administration major in Financial Management | TESDA National Certificate III On-the-Job Training (February 2019, 600 hours) | Admin Staff (Event Coordinator) (Royal Suites Condotel, July 2019-Nov. 2019) Utility Worker I (DPWH-Aklan, Nov. 2019-March 2020) Admin Aide IV (DPWH-Aklan, March 2020-Present) | Civil Service Eligibility- Professional Level | QUALIFIED |

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|-----|------------------|--|---|--|--|--|
| | | | Title/Hours | Details/Years | | |
| 4 | AOII-137-2024 | BS IN INFORMATION TECHNOLOGY (BSIT), 18 UNITS IN EDUCATION (BSED) | 1. Infection Prevention & Control in Schools 2/23/2023 - 2/23/2023, 6 hrs. 2. School Based In-Service Trainings (INSET) 01/31/2022 - 02/05/2022, 48 hrs. 3. 3 Day Virtual Orientation on Upskilling & Reskilling on ICT | ADMIN. ASSISTANT II (SHS), DEPED SDO CAPIZ detailed in LUCERO NATIONAL HIGH SCHOOL, JAMINDAN, CAPIZ, DATE OF APPOINTMENT APRIL 03, 2017 - PRESENT | LICENSURE EXAMINATION FOR TEACHERS (LET) | QUALIFIED |
| 5 | AOII-167-2024 | BS ACCOUNTANCY | ADVANCE FINANCIAL ACCOUNTING AND REPORTING WEBINAR- 10/21/2023-10/21/2023- 1hour NEGOSYO CENTER CO-DESIGNING SEMINAR-WORKSHOP 9/7/2022- 8 hours TRAINING ON PRICING AND COSTING 07/27/2023-07/28/2023 - 16 hours Division Training on Trainers on MATATAG Curriculum, 06/19/2024-06/23/2024, 40hrs Mid-Year School-Based In-service Training, 01/25/2024-01/31/2024, 40hrs Mid-Year School-Based In-service Training. 02/06/2023-02/10/2023. | DEPARTMENT OF TRADE AND INDUSTRY AKLAN- 11/3/2020-present - 3 yrs and 2 mos CITI HARDWARE-KALIBO BRANCH 7/1/2020-10/31/2020 - CITI HARDWARE-TIGAYON BRANCH | CSC PROFESSIONAL | QUALIFIED |
| 6 | AOII-205-2024 | Bachelor of Science in Computer Science | Omni-Modal Pedagogy: 10 day PPST-based Training on ICT in Education (March 22-31, 2023 80 hours) Managing Surface Behavior, Test Taking Strategies, Techniques/Shortcuts in Mathematics and How to use scientific calculator (February 2, 2019 8 hours) | Admin Aide III - DepEd-Malinao School for Philippine Craftsmen, 08/07/2019- Present Selling Supervisor - CitiHardware, 08/01/2018-07/15/2019 Auditor/cashier- ALG Jewelry & Pawnshop, 02/11/2013- 04/30/2017 | Civil Service - Professional | QUALIFIED |
| 7 | AOII-226-2024 | Bachelor of Arts Major in Masscommunication Bachelor in Secondary Education | HAZARD IDENTIFICATION AND RISK ASSESSMENT AND REPORTING PROCESS LOCAL TRAINING 07/12-13/2022 10HRS AIRPORT SECURITY AND SAFETY AWARENESS SEMINAR 11/04/2021 4HRS | Boracay Tropics Resort Hotel (FB Staff) March 29, 2010-March , 2012 Department of Public Works and Highways Aklan DEO (Administrative Aide VI) February 18, 2013-to present) | Board for Professional Teacher | QUALIFIED |
| 8 | AOII-378-2024 | Bachelor of Science in Computer Science | | LANDBANK OF THE PHILIPPINES SERVICES (LSERV) CORPORATION 04/01/2023 - PRESENT LANDBANK OF THE PHILIPPINES SERVICES (LSERV) CORPORATION 03/01/2020 - 03/31/2023 | CAREER SERVICE PROFESSIONAL ELIGIBILITY COMPREHENSIVE DRIVER'S EDUCATION ONLINE VALIDATION EXAM | QUALIFIED |

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| | | | Title/Hours | Details/Years | | |
| 9 | AOII-388-2024 | Bachelors of Science in AccountancyN | Intermediate Accounting (Special Awardee) 1/27/2019 to 2/01/2019 18 hrs | RAK Academy (11/03/2020 to 7/20/2020) Du Ek Sam Inc. (12/06/2013 to 8/03/2017) | Career Service Eligibility-Professional | QUALIFIED |
| 10 | AOII-402-2024 | BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH | IN-SERVICE TRAINING FOR K-12 TEACHERS (6/4/2018-6/8/2018-40 HOURS)☐ TEACHER'S TRAINING IN THE LEARNING MANAGEMENT SYSTEM (LMS) OF AKLAN STATE UNIVERSITY☐ (12/07/2021-12/09/2021-16 HOURS)☐ | JUNIOR/SENIOR HIGH SCHOOL TEACHER (6/17/2018☐ 4/2/2019) SECONDARY AND ELEMENTARY TEACHER(5/16/2019☐ 3/31/2020) TECHNICAL STAFF/JOB ORDER CLERK☐ (11/4/2021-PRESENT) | LICENSED PROFESSIONAL TEACHER | QUALIFIED |
| 11 | AOII-542-2024 | BSED major in Biological Science | no latest trainings | AO II- April 15, 2024 | RA 1080 - Professional Teacher | QUALIFIED |
| 12 | AOII-543-2024 | BOIM; BSED major in social studies | Orientation on disaster risk reduction and management (DRRM) manuals and functions of school DRRM coordinators (40 hours) Division Training of Trainers for MATATAG Curriculum (40 hours) | 4 years and 7 months as ADAs 3 years as AO II | | QUALIFIED |

Prepared and certified correct by:


MARLYN TUBENER
 Administrative Officer IV
 Date: August 8, 2024