

INITIAL EVALUATION RESULT (IER)

Position: Administrative Assistant II (Clerk IV)-Senior High School

Salary Grade and Monthly Salary: 8 / 19,744.00

Qualification Standards:

Education: Completion of two-year studies in college

Training: Four (4) hours of relevant training

Experience: one (1) year relevant experience

Eligibility: Career Service (Sub-Professional); First Level Eligibility

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)	
			Title	Hours	Details	Years			
1	ADAS2-SHS-040-2024	Bachelor of Science in Information Technology	Advance Skills of office Work Management & e-Secretariat - 4/13-15/2014 Office Management & Effective Administration Skill - 3/3/2010 Club Officers' Training Program - 6/26/2009 Arabic for Non Arabic Speakers - 3/21-4/8/2009 Counterfeit Detection Program - 3/13/2005 Proactive Service Provider Training - 6/21-22/2006 Money Laundering Act & Basic Banking Law - 11/10/2005 Signature Verification Program - 11/12/2005	24 hours 8 hours 8 hours 45 hours 8 hours 16 hours 8 hours 8 hours	Anti	Trikee Corporation (December 18, 2019 - May 15, 2021) Raya Financing Company (October 25, 2007 - May 20, 2019) Banco De Oro Unibank, Inc. (November 01, 2005 - October 25, 2007)	1.5 yrs 12 yrs 2 yrs	Civil Service Eligibility (professional)	QUALIFIED
2	ADAS2-SHS-041-2024	Bachelor of Science in Accountancy	Managerial Accounting 101 (March 31,2024) - 3 hours Train Law - Tax Reform Fundamentals (March 31,2024) - 3 hours Effective Communication for Professionals (March 31, 2024) - 3 hours	3 hours 3 hours 3 hours			no attached certificate of employment	Career Service Professional Eligibility	DISQUALIFIED
3	ADAS2-SHS-042-2024	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY (BIST) BACHELOR IN SECONDARY EDUCATION (18 UNITS)	3. SCHOOL BASED IN-SERVICE TRAINING FOR TEACHERS = 10/21/2019-10/25/2019, 40 HRS. 4. SCHOOL BASED IN-SERVICE TRAINING FOR TEACHERS = 12/14/2020-12/19/2020, 48 HRS. 5. SCHOOL BASED IN-SERVICE TRAINING FOR TEACHERS = 02/08/2021-02/13/2021, 48 HRS. 6. SCHOOL BASED IN-SERVICE TRAINING FOR TEACHERS = 03/15/2021-03/19/2021, 40 HRS. 7. SCHOOL BASED IN-SERVICE TRAINING FOR TEACHERS = 08/31/2021-09/04/2021, 40 HRS. 8. VIRTUAL IN-SERVICE TRAINING FOR PUBLIC SCHOOL TEACHERS : VIDEO EDITING APPLICATION 101. TV BASED INSTRUCTION-EFFECTIVE UTILIZATION AND PLOTTING TO WEEKLY LESSON DELIVERY. TROUBLESHOOTING EQUIPMENT AND DIGITAL DEVICE AWARENESS. THE WISDOM BEHIND GRAMMARLY. THE USE OF DEPED LEARNING MANAGEMENT SYSTEM (DLMS). TECHNIQUES AND LEARNING DELIVERY STYLE IN CONDUCTING EFFECTIVE VIRTUAL CLASSES. REORIENTATION FOR SCHOOL PROPERTY CUSTODIAN AND IT COORDINATORS REGARDING THE DEPED COMPUTERIZATION PROGRAM POLICIES AND GUIDELINES. RADIO BASED INSTRUCTION-REACHING FAR FLUNG AREAS. PROPER ETIQUETTE IN SENDING E-MAIL AND UNDERSTANDING GUIDELINES FOR COPYRIGHT. PROFESSIONAL DEVELOPMENT PROGRAM WITH MICROSOFT EDUCATION. PHOTO EDITING AND DIGITAL BANNER DESIGN USING GIMP FOR INSTRUCTIONAL VIDEO DEVELOPMENT. MOBILE APPS DEVELOPMENT FOR TEACHERS. MICROSOFT OFFICE 365 FOR PRODUCTIVITY-MAIL MERGE. MENTAL HEALTH AMIDST PANDEMIC:CONDITIONS AND COPING STRATEGIES FOR PUBLIC EMPLOYEES:ISSUES AND CONCERNS. INTERACTIVE	40 hours 48 hours 48 hours 40 hours 40 hours 24 hours 48 hours 6 hours 40 hours		1. ADMINISTRATIVE ASSISTANT II (SHS) = DEPED, SCHOOLS DIVISION OF CAPIZ - LUCERO NATIONAL HIGH SCHOOL, LUCERO, JAMINDAN, CAPIZ, APRIL 03, 2017 - TO PRESENT (7 YEARS). 2. STUDENT AFFAIRS & REGISTRAR STAFF (COS) = CAPIZ STATE UNIVERSITY, DAYAO SATELLITE COLLEGE, DAYAO, ROXAS CITY, CAPIZ, JULY 01, 2010 - NOVEMBER 02, 2016 (6 YEARS).	7 yrs 6 yrs	PROFESSIONAL LICENSURE EXAMINATION FOR TEACHERS (LET).	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
4	ADAS2-SHS-043-2024	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	KNOW YOUR MONEY LEARNING SESSION-06/25/2023-4 HOURS, TARGETED FINANCIAL SANCTIONS (TFS) COURSE-01/25/2024-2 HOURS, AMLC REGISTRATION AND REPORTING GUIDELINES (ARRG) COURSE-01/17/2024-3 HOURS, ANTI-MONEY LAUNDERING AND COUNTER-TERRORISM FINANCING(AML-CTF) FUNDAMENTALS COURSE-4 HOURS	4 hours 2 hours 3 hours 4 hours	TELLER/NEW ACCOUNTS CLERK/CUSTOMER SERVICE ASSOCIATE-PRODUCERS SAVINGS BANK CORPORATION-12/3/2018-PRESENT	5 yrs	CAREER SERVICE EXAMINATION (PROFESSIONAL)	QUALIFIED
5	ADAS2-SHS-044-2024	BACHELOR OF SCIENCE IN ECONOMICS	NEGOSYO KO IPO-PROTECT KO:SCALING UP COMPETITIVENESS OF MSMEs THROUGH EFFECTIVE USE OF THE INTELLECTUAL PROPERTY SYSTEMS/29/2020/29/2020.0 EIGHT DAYS BOOKKEEPING LECTURE SERIES PART 1 & PART 2 SERVICE AND MERCHANDISING CONCERN WITH PAYROLL, INTERNAL CONTROL FOR CASH, BASIC TAXATION AND COMPLIANCE ENTITLED TRAINING ON ACCOUNTING FOR NON-ACCOUNTANTS (AFNA)/7/2020/1/25/2020.4.0 WEBINAR FOR REGION 6 EXPORTERS AND WOULD-BE EXPORTERS/11/2021/11/2021.0 AGRI-AQUA TECHNOLOGY BUSINESS INCUBATION (ATBI): A CELEBRATION OF TECHNOLOGY INNOVATION AND AGRIPRENEURSHIP/24/2021/24/2021.0 CAMARADERIE IN THE WORKPLACE/31/2022/31/2022.0 PUBLIC SERVICE EXCELLENCE/3/2022/3/2022.0 PAYONG APP WALKTHROUGH FOR MSMEs/3/2022/3/2022.0 SMALL BUSINESS COUNSELORS COURSE 101: DIAGNOSING AN ENTERPRISE/25/2022/4/2022.0 NEGOSYO CENTER CO-DESIGNING SEMINAR-WORKSHOP/7/2022/7/2022.0 FOSTERING COMPETITION FOR REGIONAL DEVELOPMENT: ONLINE REGIONAL ROADSHOW ON COMPETITION LAW AND POLICY FOR WESTERN VISAYAS/20/2023/20/2023.5 SAFEGUARDING PLAN DEVELOPMENT FOR THE UNESCO-INSCRIBED INTANGIBLE CULTURAL HERITAGE - AKLAN PIÁ'A HANDLOOM WEAVING/10/2023/10/2023.0	4 hours 24 hours 8 hours 8 hours 8 hours 3 hours 40 hours 8 hours 3.5 hours 8 hours	DTI (Junior Business Counselor I- JULY 1, 2019 - PRESENT	4.9 yrs	CAREER SERVICE ELIGIBILITY - PROFESSIONAL	QUALIFIED
6	ADAS2-SHS-045-2024	BS Management	1. Cashiers Refresher Course/October 11, 2023/5 hours 2. Targeted Financial Sanctions (TFS) Course/August 31, 2023/2 hours 3. Anti-Money Laundering and Counter-Terrorism Financing Fundamentals Course/August 8, 2023/3 hours 4. Counterfeit Detection, New Generation Currency (NGC), eNGC Banknotes Relevant Laws and Policies, and 1000-Polymer Banknote/June 25, 2023/4 hours	5 hours 2 hours 3 hours 4 hours	1. Cashier/Producers Savings Bank Corporation/May 16, 2022-Present 2. Deputy Internal Auditor/Producers Savings Bank Corporation/July 20, 2020-May 15, 2022 3. Teller/Producers Savings Bank Corporation/March 6, 2017-July 19, 2020 4. Account Development Specialist/Boracay Consolidated Business Partners Inc./February 1,	7 yrs	Career Service Professional	QUALIFIED
7	ADAS2-SHS-046-2024	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	HIV CARE AND TREATMENT TRAINING/7/18/2023 - 07/20/2023/4.0 HRS SEMINAR WORKSHOP ON THE MANAGEMENT OF BARANGAYS FUNDS AND PROPERTY/8/11/2023 - 08/13/2023/4.0 HRS CLIENT CENTERED CASE MANAGMEENT TRAINING/5/22/2023 - 05/26/2023/8.0 HRS FISCAL MANAGEMENT UNDER NEW NORMAL/9/28/2022 â€“ 09/30/2022/4.0 HRS 2022 NATIONAL BARANGAY CONGRESS ON THE LIGA NG MGA BARANGAY SA PILIPINAS /8/23/2022 â€“ 08/25/2022/4.0HRS HANDBOOK ON THE FINANCIAL TRANSACTIONS OF THE SANGGUNIANG KABATAAN /8/15/2022 â€“ 08/18/2022/2.0 HRS ENCHANCING THE ABILITIES AND CAPABILITIES OF OUR BARANGAY LEADERS FOR EFFICIENT AND EFFECTIVE PUBLIC SERVICE TO OUR COUNTRY/8/11/2022 â€“ 08/13/2022/4.0 HRS	4 hours 8 hours 24 hours 24 hours 32 hours 24 hours 8 hours 24 hours 8 hours 96 hours	CASE MANAGER/USTAINED HEALTH INCENTIVES OF THE PHILIPPINES /1/02/2024 â€“ PRESENT CASE MANAGER/DOVE YOURSELF INC/01/2023 â€“ 12/31/2023 PEER NAVIGATOR/DOVE YOURSELF INC/1/01/2021 â€“ 03/31/2023 SK CHAIRPERSON/BUDIOT BARANGAY COUNCIL/6/30/2018 â€“ 11/08/2023 MARKETING PROFESSIONAL/TOYOTA AKLAN INC./5/15/2018 â€“ 08/30/2018 FACULTY EVALUATOR/TECHNOLOGICAL INSTITUTE OF THE PHILIPPINES/1/19/2016 â€“ 05/10/2016 SALES REPRESENTATIVE/ITAN BARONG TRINOMA/8/28/2015/10/28/2015	4 mos 1 yr 6 yrs 3 mos 3 mos	BARANGAY OFFICIAL ELIGIBILITY	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)	
			Title	Hours	Details	Years			
8	ADAS2-SHS-047-2024	Bachelor of Science in Public Administration	2022 Community-Based Monitoring System Nationwide Rollout (September 1-6, 2022/8hrs a day)	48 hours		1. CBMS Enumerator (LGU NUMANCIA/PHILIPPINE STATISTICS AUTHORITY) from 9/10/22 to 12/02/22 2. Outlet Cashier (Henann Group of Resort) from 5/22/23 to present	3 mos 11 mos	Civil Service Eligibility- Professional Level	QUALIFIED
9	ADAS2-SHS-048-2024	BA IN COMMUNICATION AND MEDIA STUDIES MA-Marketing Communication-15 UNITS	03/18/2024 to 03/22/2024 2ND SHORT COURSE ON HEALTH INFORMATION MANAGEMENT 7/17/2023 to 7/21/2023 TRAINING COURSE ON THE INTERNATIONAL CLASSIFICATION OF DISEASES 10TH REVISION (ICD-10) FOR CODERS 7/10/2023 to 7/12/2023 LEVERAGING THE POWER OF STORYTELLING: DOCUMENTING THE IMPACTS OF DILG LGSF AND LGU BEST PRACTICES 3/21/2023 to 3/22/2023 ORIENTATION ON THE SYNCHRONIZED ELECTRONIC IMMUNIZATION REPOSITORY (SEIR) FOR MEASLES RUBELLA AND BIVALENT ORAL POLIOVIRUS VACCINE SUPPLEMENTARY IMMUNIZATION ACTIVITY (MR BOPV SIA) FOR THE PROVINCE OF AKLAN 3/21/2023 to 3/21/2023 ORIENTATION ON DATA PRIVACY ACT 3/7/2023 to 3/10/2023 INTEGRTAED CLINIC INFORMATION SYSTEM (ICLINICSYS) TRAINING OF TRAINERS IN ICLINICSYS IN THE PROVINCE OF AKLAN	40 hours 40 hours 16 hours 32 hours 20 hours 20 hours 4 hours 4 hours 24 hours 4 hours 4 hours 4 hours 4 hours 4 hours 24 hours 4 hours	24 4 4 4	1/3/2023 to present ADMINISTRATIVE ASSISTANT II (CLERK IV) LOCAL GOVERNMENT UNIT - TANGALAN 3/6/2021 to 12/29/2022 BRAND MANAGER PHARMA GALENX INNOVATIONS, INC. 4/22/2019 to 3/5/2021 BRAND SPECIALIST PHARMA GALENX INNOVATIONS, INC. 4/16/2018 to 1/31/2019 PROJECT CLERK II UPV & DOST 11/6/2017 to 2/16/2018 MARKETING ASSOCIATE LUXURY GLOBAL MALLS, INC.	1.4 yrs 1.9 yrs 1.10 yrs mos mos	Career Service 9 Professional 4 Eligibility	QUALIFIED
10	ADAS2-SHS-049-2024	Bachelor in Secondary Education-Major in English	Building Capacities on Local Legislation for the Elected Officials, and SB Staff of the Municipality of Banga - 12/27/2023 Building Capacities on Local Legislation for the Newly Elected Officials and SB Staff of the Municipality of Banga - 11/17/2022	8 hours 8 hours		Petronilo C. Ibadlit National High School (Support Staff) April 4,2024-Present	1 month	Licensed Professional Teacher	DISQUALIFIED
11	ADAS2-SHS-050-2025	BSIT	(Installing and Configuring Computer Systems,January 10, 2024) (Participating in Workplace Communication,January 11, 2024) (Receiving and Responding to Workplace Communication, January 12,2024) (Setting Up Computer Networks, January 13,2024) (Introduction to CSS, January 13,2024) (Setting Up Computer Servers, January 14,2024) (Basic Life Support, December 12-13 2022,)	8 hours 8 hours 8 hours 8 hours hours hours 16 hours	8	DRSTMH/MARCH 2019 - PRESENT, HINDUJA GLOBAL SOLUTIONS/2015-2018, PROSYNC/2014-2015	5 yrs yrs	3 CIVIL SERVICE PROFESSIONAL	QUALIFIED
12	ADAS2-SHS-051-2024	Bachelor of Science in Accountancy	Certified Bookkeeper Program, 06/25/2023 - 09/08/2023 Business Analytics Concepts and Frameworks, 08/01/23 - 08/31/23, Briefing on Rev. Reg. No. 31-2020 and Obligations of Top Withholding Agents, 11/14/22 - 11/14/22 Basics of Resilience, 01/15/24 - 02/16/24 Establishing and Operating Micro-Small Medium Enterprises (MSMEs), 04/02/24 Microsoft Digital Literacy, 03/05/24	40 hours 16 hours 5 hours 16 hours 8 hours 8 hours		Department Of Trade and Industry - Aklan, Junior Business Counselor, 09/04/23 - Present Aklan Cable Television Co. Inc, Bookkeeper, 08/19/2020 - 09/01/2023	7 months 3 years	Civil Service Professional	QUALIFIED

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			Title	Hours	Details	Years		
13	ADAS2-SHS-052-2024	Bachelor of Science in Accounting Technology	Seminar-Workshop in Database Management 4/5-6,13/2019 Workshop in Advance Microsoft Office 5/3-4,10-11/2019 10/20/2019 - 10/22/2019 Mastering MS Office 1/23/2023 - 1/25/2023 Tech4Good: Using IT for Positive Change 1/25/2024 - 1/27/2024	Seminar- Customer Engagement 24 hours 32 hours 15 hrs hours 24 hours	24	Sakura Autoworld Inc. / Suzuki Auto Kalibo June 18, 2018 - present	5.10 years	Civil Service Sub-professional Eligibility Civil Service Professional Eligibility QUALIFIED
14	ADAS2-SHS-053-2024	Bachelor of Science in Accountancy	Bookkeeping NC III	292 hours		PSA August 17-September 17, 2020 PSA December 28, 2020-March 31, 2021 TESDA(COA-DepEd) July 1, 2022-Present	1 month 3 months 1. 9 years	CSE-PROFESSIONAL QUALIFIED
15	ADAS2-SHS-054-2024	BACHELOR IN SECONDARY EDUCATION (BSED)	Midyear In-Service Training for Teachers 01/24/2024-01/26/2024 Modules of Online Digital Literacy Training for Teacher 05/03/2021-05/14/2021 Special Pre-Kindergarten Program Training/Workshop 03/22/2020-03/24/2020 School-Based In Service Training/Workshop 10/21/2019-10/25/2019 Special Pre-Kindergarten Program Training/Workshop 03/18/2019-03/20/2019	Four (4) 24 hours 80 hours 18 hours 40 hours 18 hours		Office Clerk-Local Government Unit Libacao/02/06/2024-Present, Teacher I (Substitute)-Department of Education/11/06/2023-02/01/2024; Office Clerk-Local Government Unit Libacao/07/03/2023-12/31/2023; Office Clerk-Local Government Unit Libacao/01/03/2023-06/30/2023; Office Clerk-Local Government Unit Libacao/07/02/2022-12/31/2022; Teacher-New Era University/09/21/2020-10/26/2020; ; Teacher-New Era University/03/25/2019-5/30/2019	1.9 years 1 month 2 months	RA 1080-PROFESSIONAL TEACHER QUALIFIED
16	ADAS2-SHS-055-2024	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	TEN-DAY SKILLS TRAINING-WORKSHOP ON INFORMATION AND COMMUNICATION TECHNOLOGY FOR TEACHER I APPLICANTS - 7/19-23 AND 25-29/2022 PRE EMPLOYMENT SEMINAR & WORKSHOP (3/22/2013 TO 3/23/2013) PRACTICUM TRAINING (2/1/2013 TO 3/20/2013) RETHINKING LEADERSHIP: PREPARING FUTURE LEADERS AND MANAGERS IN BORDERLESS WORLD (1/31/2013 TO 1/2/2013) ☐	80 hours 16 hours 576 hours 16 hours		CREDIT STAFF-█MARKETING CORPORATION/ KALIBO, AKLAN -1/6/2017 TO 09/30/2020█ ADMINISTRATIVE ASSISTANT-█ANDFORD MARKETING CORPORATION (SAVEMORE)/ KALIBO, AKLAN - █1/4/2016█ TO █5/30/2016 INTERNAL PRICING CUSTODIAN-█IASING & SON'S GROUP OF COMPANIES- 11/10/2013█ TO █3/18/2016█ PHARMACY ENCODER - ASIA PACIFIC MEDICAL CENTER - 03/6/2024 TO PRESENT	3.3 years 2 months 3.5 years 2 months	CAREER SERVICE ELIGIBILITY - PROFESSIONAL - RATING 81.28█ QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)					
			Title	Hours	Details	Years							
17	ADAS2-SHS-056-2024	Bachelor of Science in Accountancy	<p>Microsoft Digital Literacy 02/01/2024-02/01/2024</p> <p>Philippine Taxation, Bookkeeping, and Payroll for Individual and Business 09/30/2023-10/01/2023</p> <p>Receiving and Responding to Workplace Communication 10/01/2023-10/01/2023</p> <p>Participating in Workplace Communication 09/28/2023-09/28/2023</p> <p>How of Audit: Not the Usual You Know 09/22/2023-09/22/2023</p> <p>Bookkeeper Examination 02/26/2022-02/26/2022</p>	<p>2 hours</p> <p>10 hours</p> <p>2 hours</p> <p>2 hours</p> <p>hours</p> <p>hours</p>	8	<p>3</p>	<p>First United Family Finance Corporation 01/04/2021-present</p>	3.3 years	Career Service Professional	QUALIFIED			
18	ADAS2-SHS-057-2024	Bachelor of Science in Information Technology (Major in Software Engineering)	<p>Virtual Practicum, 01/31/2022-04/26/2022</p> <p>Foundations: Web Security, 01/07/2022-01/07/2022</p> <p>Fundamentals, 10/05/2021-10/07/2021</p>	<p>Programming</p> <p>Information Security</p>	486 hours	<p>2 hours</p> <p>24 hours</p>		no attachment	Civil Service Commission: Honor Graduate Eligibility (PD No. 907)	DISQUALIFIED			
19	ADAS2-SHS-058-2024	Bachelor in Elementary Education	<p>TESDA Microsoft Digital Literacy, 04/21/2024</p> <p>TESDA Working in Gender-Diverse Environment, 04/21/2024</p> <p>TESDA Preparing Cake - Top Caf, 04/21/2024</p> <p>PREA Medical Care for Sexual Assault Victims in Confinement, 01/10/2024</p> <p>PREA: Your Role in Responding Sexual Abuse, 01/09/2024</p> <p>Basic Curation Workshop, 12/19/2023</p> <p>Municipal Risk Reduction and Management Plan, 12/18-19/2023</p> <p>National Online Training on Writing Education Action Research, 12/16-17/2024</p> <p>Certificate of Skill Demonstration, 12/15/2023</p> <p>Computer Upskills Training ICT Integration 21st Century Education, 12/1-15/2023</p> <p>Kalibo Cultural Mapping Training of Cultural Mappers, 10/19-21/2022</p>	<p>4 hours</p> <p>4 hours</p> <p>hours</p> <p>hour</p> <p>hours</p> <p>8 hours</p> <p>16 hours</p> <p>16 hours</p> <p>8 hours</p> <p>120 hours</p> <p>24 hours</p>	4	1	2	<p>Tourism and Cultural Affairs Division - LGU Kalibo, 10/19/2022 - 12/31/2023</p> <p>Department of the Interior and Local Government - Aklan, 10/12/2020 - 3/8/2021</p>	1.2 years 5 months	R.A 1080 - Professional Teacher	QUALIFIED		
20	ADAS2-SHS-059-2024	Bachelor in Early Childhood Education	<p>MASCORP: ADVANCED SMS LEVEL 2 TRAINING - OPERATIONAL SAFETY AWARENESS (12/09/23)</p> <p>2P/MASCORP SECURITY AWARENESS (01/31/23)</p> <p>DANGEROUS GOODS AWARENESS CAT 7,8,9,10 (10/24/22)</p> <p>AIRSIDE SAFETY HUMAN FACTORS (07/13/21)</p> <p>SAFETY MANAGEMENT SYSTEM (12/16/21)</p> <p>AIR CARRIER'S ACCESS ACT/US DISABILITY BRIEFING (08/04/21)</p> <p>INTEGRATED PASSENGER HANDLING AND SERVICES COURSE (09/19-27/18)</p>	<p>4 hours</p> <p>hours</p> <p>hours</p> <p>hours</p> <p>hours</p> <p>hours</p> <p>8 hours</p>	4	4	4	3	<p>3</p>	<p>MACROASIA AIRPORT SERVICES (11/02/18-present)</p> <p>MIASCOR GROUNDHANDLING CORPORATION (10/11/16-05/17/18)</p> <p>NATIONAL FOOD AUTHORITY (06/01/16-08/30/16)</p>	5.6 years 1.7 years 3 months	Licensed professional teacher	QUALIFIED

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			Title	Hours	Details	Years		
21	ADAS2-SHS-060-2024	Bachelor of Science in Accountancy	Mid year in service training - 02/06/2023-02/10/2023	40 hours	Admin clerk aide - torralba national high school 10/14/2022 up to present	1.6 years	Career service professional eligibility	QUALIFIED
22	ADAS2-SHS-061-2024	BS in Accountancy	Virtual Bookkeeping with Xero and Quickbooks Online(3/6/2023-3/11/2023) Quickbooks Online Certification(3/12/2023)	18 8	1. Accounting Staff(Southwest Tours Boracay Inc) (2/8/2015-12/03/2015) 2. Pharmacy Assistant (Mercury Drug Corporation) (1/15/2016-5/31/2023) 4. Admin Support Staff (COS)- Lalab National High School (4/1/2025-Present)	10 mos. 7yrs. & 4 mos.	CSC- PROFESSIONAL	QUALIFIED
23	ADAS2-SHS-062-2024	Bachelor of Science in Computer Science	HAZARD IDENTIFICATION AND RISK ASSESSMENT (HIRA) AND REPORTING PROCESS LOCAL TRAINING - JUL 12-13, 2022 AIRPORT SECURITY AND SAFETY AWARENESS SEMINAR - NOV 4, 2021 FIRE PREVENTION AWARENESS PROGRAM - MAR 11-12, 2021 LOCAL STRATEGIC PLANNING WORKSHOP - FEB 17-18, 2021	10 hours 4 hours 4 hours 16 hours	Civil Aviation Authority of the Philippines/LSERV Corporation- Administrative Support Staff - April 1, 2023 - Present Civil Aviation Authority of the Philippines/LSERV Corporation - Administrative Assistant - March 1, 2020 - March 31, 2023 Civil Aviation Authority of the Philippines - Administrative Assistant - February 8, 2018 - February 28, 2020 Metro Motorbikes Corporation - Branch Cashier - June 18, 2014 - February 10, 2018	1 year 3 years 3 2 years 3.7 years	Career Service (2nd Level) Professional Eligibility- Civil Service Commission	QUALIFIED
24	ADAS-SHS-063-2024	BACHELOR OF SECONDARY EDUCATION MAJOR IN SOCIAL STUDIES	VOLUNTEER TEACHER- /3-1-2021-4-7-2021	192 hours	CASHIER- EXPRESSION STATIONERY SHOP INC./03-12-2022-PRESENT REGISTRATION KIT OPERATOR -/08-17-2021-12-31-2021	2.1 years 4 months	LICENSED PROFESSIONAL TEACHER	QUALIFIED
25	ADAS2-SHS-064-2024	Bachelor of Arts in Political Science	ONE OF GREAT barangays Program February 28, 2024 - March 1, 2024 Sangguniang Kabataan Mandatory Training for the Newly Appointed SK Secretaries and Treasurers and LYDC Members December 1, 2023 Municipal Children's Month Celebration: "Healthy, Nourished, Sheltered: Ensuring the Right to Life for All!" November 30, 2023 Sangguniang Kabataan Mandatory Training for the Newly Elected SK Officials November 11, 2023	24 hours 8 hours 8 hours 16 hours 8 hours	Clerk/Data Encoder Local Government Unit of Altavas July 1, 2022 - Present Job Order - Laborer Local Government Unit of Altavas August 1, 2019 - June 30, 2022	4.9 years	Career Service (Professional) Second Level Eligibility	QUALIFIED
26	ADAS2-SHS-065-2024	Bachelor of Elementary Education	Provincial Level Training for Printable ID September 25-26, 2022 Step 3 Registration Concerns and Queries July 16, 2022 Registration January 17-19, 2022 Step 2 Registration on Philippine Identification System June 24-26, 2021 Four Modules of Online Literacy Training for Teacher March 24 to April 6, 2021	16 hours 8 hours 24 hours 24 hours 80 hours	PhilSys PhilSys Step 2 3rd Level Training on	4 YRS 1 YR	RA 1080 PROFESSIONAL TEACHER	QUALIFIED

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			Title	Hours	Details	Years		
27	ADAS2-SHS-066-2024	Bachelor of Science in Agriculture	REGIONAL TRAINING ON INTEGRATED PEST MANAGEMENT TECHNOLOGIES AND BEST PRACTICES FOR RICE (03/11/2024-03/15/2024) REGISTRY SYSTEM FOR BASIC SECTORS IN AGRICULTURE MID-YEAR ASSESSMENT AND ORIENTATION FOR CY 2023 (6/29-30/2023) GEOREFERENCING TRAINING AND ORIENTATION ON REGISTRY SYSTEM FOR BASIC SECTOR IN AGRICULTURE FOR CY 2022 (04/06/2022-04/07/2022) BRIEFING/ORIENTATION AND PARTICIPATORY RURAL APPRAISAL FOR THE IMPLEMENTATION OF COMMUNITY HYBRID RICE MODEL FARM (3/2-5/2021)	40 hours 16 hours 16 hours 32 hours	Agriculturist 1 (Project-based)-Department of Agriculture RFO VI-(01/02/2024-present) Administrative Assistant V (Project-based)-Department of Agriculture RFO VI-(01/03/2023-12/31/2023) Administrative Assistant V (Project-based)-Department of Agriculture RFO VI-(01/03/2022-12/31/2022) Agriculturist 1 (Project-based)-Department of Agriculture RFO VI-(10/01/2020-12/31/2021)	3.6 years	Licensure Examination for Agriculturist & Honor Graduate Eligibility	QUALIFIED
28	ADAS2-SHS-067-2024	Bachelor of Science in Accountancy	Orientation on Data Privacy Act- March 21, 2023 The Art of Appreciation: Designing Effective Rewards and Recognition Programs - October 24-25, 2024	4 hours 16 hours	* AUGUST 17, 2017- PRESENT - ADMINISTRATIVE AIDE III- PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE	6.8 years	Presidential Decree #907 (Honor Graduate)	QUALIFIED
29	ADAS2-SHS-068-2024	Bachelor in Elementary Education	Three Modules of Digital Literacy Training for Teachers(Nov.18-29,2019) Animal Production(Poultry-Chicken)NC II (Dec.02,2019-Jan.10,2020) Mid-Year District Based In-Service Training 2023(Feb.06-10,2023)	80 hours 226 hours 40 hours	Teacher I Substitute(Department of Education/Aparicio Elementary School-March 12,2024-May 31,2024) Teacher I-Substitute(Department of Education/Sto. Rosario Elementary School-Jan.12,2023-March 31,2023) Teacher I-Substitute(Department of Education/Patria Elementary School- Aug.25,2022- Nov. 18,2022) Teacher I-Substitute(Department of Education/San Joaquin Elementary School-Oct.12,2020-Jan.20,2021) Teacher I-Substitute(Department of Education/Zaldivar Elementary School-August 27,2019-Oct.07,2019	3 months 3 months 3 months 3 months	RA 1080 PROFESSIONAL TEACHER	QUALIFIED
30	ADAS2-SHS-069-2024	Bachelor of Science in Accountancy	National Certificate III in Bookkeeping (December 21, 2022) and Solid Waste Management in the Workplace Orientation (9/5/2023) Seminar on the Tax Amnesty Act of 2019 (RA 11213) Briefing on Tax Account Monitoring Program (TAMP) - 6/25/2019 SEC Updates - 6/20-21/2019	240 hours 8 hours 16 hours	4 Local Government Unit of Kalibo - Municipal Assessor's Office (July 1, 2022 - Present) Provincial Government of Aklan - Provincial Accountant's Office (July 1, 2019 - June 30, 2022)	1.10 years 3 years	Career Service Professional Eligibility	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)	
			Title	Hours	Details	Years			
31	ADAS2-SHS-070-2024	BACHELOR OF SCIENCE	CARRYING THE INVISIBLE BURDEN: UNDERSTANDING THE MENTAL LOAD AND HOW TO MANAGE IT WELL_3/27/2024 BUILDING RAPPOT AND TRUST: COMMUNICATION STRATEGIES FOR EFFECTIVE COACHING RELATIONSHIP_3/20/2024 PAKIKIPAG-UGNAYAN: CREATING A CULTURE OF CONNECTION T WORK POSITIVE WORKPLACES_3/13/2024 THE UNDERESTIMATED POWER OF SMALL TALKS: HOW TO HAVE MORE ENERGIZING AND MEANINGFUL CONVERSATION_2/28/2024 PUSO SA PAMUMUNO: HOW TO DESIGN PRODUCTIVE WORKPLACES WITH EMPATHY_2/21/2024 MAXIMIZING FEEDBACK IN THE WORKPLACE AND ITS IMPACT TO PERFORMANCE_2/14/2024 NAVIGATING LEADERSHIP:A GUIDE TO EFFECTIVE COACHING AND MENTORING_1/31/2024 BUILDING A CULTURE OF BELONGING: LEVERAGING PSYCHOLOGICAL SAFETY IN MODERN WORKPLACES_1/25/2024 BEYOND WORDS:THE IMPACT OF ACTIVE LISTENING ON LEADERSHIP INFLUENCE_1/18/2024 PAGOD KA NA BA?IDENTIFYING ND MANAGING BURNOUT_12/20/2023 PARENT LEADERS TRAINING CUM TEAM BUILDING OF PANTAWID PAMILYANGBPILIPINO PROGRAM_12/18-19/2023 EMBRACE SUCCESS: UNLEASHING YOUR PERSONAL POWER THROUGH THE EMOTIONAL FREEDOM TECHNIQUE_12/6/2023 FLOWING WITH GRACE:EXPANDING HORIZONS WITH FLOW STATE_11/22/2023 NAVIGATING COMPASSIONATE LAYOFFS:BALANCING EMPATHY AND FAIRNESS_11/15/2023 SKILLS ENHANCEMENT TRAINING ON PANTAWID THRUST AND PRIORITIES FY 2024 CUM	2 hours 2 hours hours hours hours 2 hours 2 hours hours hours hours 2 hours hours hours hours 2 hours hours hours hours 24 hours	2 2 2 2 2 2 2 16 2 2 2 3 2 3	ADMINISTRATIVE AIDE LOCAL GOVERNMENT UNIT - KALIBO 6/13/2021-6/30/2022 ACCOUNTING SPECIALIST NXT GEN MOTOR TRADERS INC. 4/1-2009-12/31/2020 REGISTRATION CLERK VILLAGE.MOTOR TRADERS INC. 5/1/2007-3/30/2009	1 year 11 years 1.11 years	CAREER SERVICE	QUALIFIED
32	ADAS2-SHS-071-2024	Bachelor of Science in Information Technology	Division In-Service Training for Non-Teaching Personnel (Championing the Support System) 1st Division National Employees Union Congress (Aklan Chapter)	24 hours 8 hours	DEPED - DIVISION OFFICE	4years & 4months	Career Service Professional Eligibility Career Service Sub-Professional Eligibility	QUALIFIED	
33	ADAS2-SHS-072-2024	Bachelor of Science in Information Technology	1.FINANCIAL MANAGEMENT-OCTOBER 2020, 8hours 2. LIBACAO DEVELOPMENT COOPERATIVE REFINEMENT POLICY- DECEMBER 19-20,2020,16 HOURS 3.RISK MANAGEMENT-AUGUST 31 2020,8HOURS 4. GENDER AND DEVELOPMENT, GENDER SENSITIVITY, AND GENDER AND DEVELOPMENT PLANNING AND BUGETING-AUGUST 2019,16 HOURS 5. CDA UPDATES-JANUARY 23, 2020,8 HOURS 6. FUNDAMENTALS OF COOPERATIVE-DECEMBER 4-5,2021,16 HOURS 7. GOVERNANCE AND MANAGEMENT OF COOPERATIVE-JANUARY 22-23,2022,16 HIURS 8. CREDIT MANAGEMENT- AUGUST 21, 2023, 8 HOURS 9. LOAN DELIQUENCY MANAGEMENT, STRATEGIES AND TECHNIQUES- SEPTEMBER 272023,8 HOURS	8 16 8 16 8 16 16 8 8 16 4	LIBACAO DEVELOPMENT COOPERATIVE- MAY 1,2020 TO APRIL 15, 2023	2 Years & 11months	Career Service Professional Eligibility Career Service Sub-Professional Eligibility	QUALIFIED	
34	ADAS2-SHS-073-2024	Bachelor of Science in Accountancy	*Tax Updates with Discussion about Ease of Paying Taxes Act - January 22, 2024 - 3 hours *Investment in Associate-August 12, 2023 - 3 hours *Estate Tax-July 9, 2023- 3 hours	3 3 3	Provincial Government of Aklan-EEDD IDH March 1, 2018 to Present Angels Burger Aklan November 9 2016 to December 30, 2017	5 years & 7months 1 year & 1 month	Civil Service Professional Level	QUALIFIED	

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
35	ADAS2-SHS-074-2024	Bachelor in Elementary Education	Seminar Workshop on Lesson Planning and Accomplishment of School Forms - 8 hours 06/24/2022	8	Sangguniang Bayan Staff - Sangguniang Bayan Office March 10, 2022 - June, 2, 2023 Pre- Service Teacher - Banga Elementary School May 24, 2022 - Oct. 6, 2022	1 year & 2 months 4 months	RA 1080 PROFESSIONAL TEACHER	QUALIFIED
36	ADAS2-SHS-075-2024	BACHELOR OF SECONDARY EDUCATION	1. MID-YEAR IN-SERVICE TRAINING FOR TEACHERS - 08/02/21 TO 02/18/2023 - 48HOURS 2. END OF FIRST QUARTER S.Y. 2020-2021 IN- SERVICE TRAINING FOR TEACHERS 12/14/2020 TO 12/19/2020 - 48 HOURS 3. DISTRICT ORIENTATION ON RA 9184 - 09/13/2019 TO 09/13/2019 - 8 HOURS 4. SCHOOL-BASED IN-SERVICE TRAINING (Jan. 31, Feb. 2-5, 2022) 5. SCHOOL LEARNING ACTION CELL (Jan. 10, 2022) 6. MID-YEAR IN-SERVICE TRAINING FOR TEACHERS (Feb. 8-10 & 16-18, 2021) 48HOURS	48 48 8 40 8 48	DEPED-LINAYASAN NATIONAL HIGH SCHOOL/ JULY 20, 2007 TO PRESENT	16 years & 8 months	Civil Service Professional Level	QUALIFIED
37	ADAS2-SHS-076-2024	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY BACHELOR OF SCIENCE IN SECONDARY EDUCATION	SCHOOL BASED IN SERVICE TRAINING FOR TEACHER 2024 01/29/202401/30/2024 16 hrs SCHOOL BASED IN SERVICE TRAINING FOR TEACHER 2023 02/06/202302/10/2023 40 hrs	40	01/01/202403/31/2024ADMINISTRATIVE ASSISTANT 07/01/202312/31/2023ADMINISTRATIVE ASSISTANT 01/01/202306/30/2023ADMINISTRATIVE ASSISTANT 07/01/202212/31/2022ADMINISTRATIVE ASSISTANT 03/15/202206/30/2022ADMINISTRATIVE ASSISTANT 04/11/201903/30/2020FRONT OFFICE	3months 6 months 6 months 6 months 3 months 11 months	RA 1080 PROFESSIONAL TEACHER	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
38	ADAS2-SHS-077-2024	BACHELOR OF SCIENCE IN COMMERCE Major in Management	<p>SCIENCE INFORMATION FORUM ON INNOVATION From: 03/27/2024 To:03/27/2024 3 HRS NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY□</p> <p>INTEGRATIVE INNOVATIONS IN THE LIFE AND PHYSICAL SCIENCES TO ADDRESS FOOD SECURITY□ From: 03/20/2024 To:03/20/2024 3 HRS NATIONAL ACADEMY OF SCIENCE AND TECHNOLOGY□</p> <p>GENDER SENSITIVITY TRAINING From: 02/12/2024 To: 03/15/2024 16 HRS UNIVERSITY OF THE PHILIPPINES OPEN UNIVERSITY□</p> <p>TECHNOLOGY, INNOVATION AND MANAGEMENT□ From: 09/05/2023 To: 10/06/2023 10 HRS THE OPEN UNIVERSITY□</p> <p>BUSINESS ANALYTICS CONCEPTS AND FRAMEWORKS From: 08/01/2023 To: 08/31/2023 16 HRS UNIVERSITY OF THE PHILIPPINES OPEN UNIVERSITY□</p> <p>STRATEGIC PLANNING PROGRAM: SNS 3.0□ From: 07/26/2023To: 07/28/2023 12 HRS DR. DENNIS PRINCE Y. GERMANO□</p> <p>REGISTERING AND PROTECTING NONSTOCK CORPORATONS From: 04/08/2022To: 04/08/2022 2 HRS SECURITIES AND EXCHANGE COMMISSION□</p> <p>START A PROFITABLE BUSINESS From: 11/25/2021To: 11/25/2021 75 MINS ReSkills LIVE LEARNING PLATFORM - OnLIVE□</p>	3 3 16 10 16 12 2	Secretary to the Rector - Sto. Nino Seminary, Numancia, Aklan - March 27, 2005-Present	19 yrs	Civil Service Professional Level	QUALIFIED
39	ADAS2-SHS-078-2024	BACHELOR OF SCIENCE IN ACCOUNTANCY	<p>2-Day Basic Orientation for Barangay Newlyn Elected Officials (BNEO) towards Grassroots Renewal and Empowerment for Accountable and Transparent (GREAT) Barangays at Gov. Corazon L. Cabagnot Tourism and Training Center, Old Buswang, Kalibo, Aklan 02/28/2024 TO 02/29/2024 16 HRS</p> <p>STRENGTHENING OF BARANGAY VAW DESK OPERATIONS CUM BARANGAY GAD PLANNING AND BUDGETTING at Mayor Conference Hall, Makato, Aklan□ 12/22/2022 TO 12/22/2022 8 HRS</p> <p>15TH VISAYAS GEOGRAPHICAL CONFERENCE at the IEC Convention Center (IC3) Minore Park, Brgy, Luz, Cebu City□ 09/28/2022 TO 09/30/2022 24 HRS</p> <p>2022 NATIONAL BARANGAY CONGRESS & FORUM ON BARANGAY YOUTH AND GENDER DEVELOPMENT at Marriot Grand Ballroom, Newport Boulevard, Pasay City.□ 08/23/2022 TO 08/25/2022 24 HRS□</p>	16 8 24 24	BARANGAY TREASURER□ LGU-BARANGAY ALIBAGON FROM 12/01/2013 TO PRESENT □	10 years 4months	Barangay Official (Barangay treasurer) Eligibility	QUALIFIED

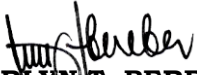
No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
40	ADAS2-SHS-079-2024	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	<p>1. PHILIPPINE PAYROLL & OTHER GOVERNMENT COMPLIANCES 10/23/23 - 10/27/23 3</p> <p>2. "SESSION 2: PH PAYROLL TAXATION"5/19/23 - 5/19/23 2</p> <p>3. "SESSION 1: PH PAYROLL COMPUTATIONS"5/18/23-5/18/23 2</p> <p>4. LABOR LAW 2023 UPDATES & COMPLIANCE1/26/23-1/26/23 3</p> <p>5. 2022 NATIONAL PRODUCTIVITY CONFERENCE: INCLUSIVE INBOUND: LEVERAGING WORKER ENGAGEMENT TOWARDS PRODUCTIVITY FROWTH & REWARDS 11/10/22 - 11/10/22 8</p> <p>6. ORGANIZATIONAL EXCELLENCE THROUGH EMPLOYEE ENGAGEMENT4/20/22- 4/20/22 4</p>	55	HUMAN RESOURCE ASSISTANT APMC AKLAN 03/07/2023 - 04/22/2024	1 Year & 1 Month	RA 1080 PROFESSIO NAL TEACHER	QUALIFIED
41	ADAS2-SHS-080-2024	Bachelor of Science in Psychology	<p>1. PRODUCTIVITY- BASED INCENTIVE SCHEME ORIENTATION AND TECHNICAL ASSISTANCE4/19/20244/19/2024 3.0 HOURS REGIONAL TRIPARTITE WAGES AND PRODUCTIVITY BOARD VI 3</p> <p>2. FIRE PREVENTION AND FIRE DRILL2/14/20242/16/2024 24.0 HOURS BUREAU OF FIRE PROTECTION 24</p> <p>3. NURTURING YOU: A JOURNEY OF MINDFULNESS, GROWTH AND ACHIEVEMENT 11/26/202311/26/2023 8.0 HOURS LAHOK TRAINING CENTER 8</p> <p>4. CREATING INCLUSIVE AND SAFE SPACES: INTEGRATING LGBTQIA-AFFIRMATIVE PSYCHOLOGY AND SOCIAL JUSTICE IN PHILIPPINE PSYCHOLOGY EDUCATION 11/18/202311/18/2023 4.0 HOURS TECHNICALPSYCHOLOGICAL ASSOCIATION OF THE PHILIPPINES 4</p> <p>5. CROSS-CULTURAL ASSESSMENT THROUGH PSYCHOMETRICS 10/15/202310/15/2023 1.5 HOURS LAHOK TRAINING CENTER 1.5</p> <p>6. ORIENTATION FOR BREASTFEEDING PROGRAM FOR NON-CLINICAL STAFF AND PERSONNEL 9/14/20239/14/20234.0 HOURS DEPARTMENT OF HEALTH/PROVINCIAL HEALTH OFFICE 4</p> <p>7. STANDARD FIRST AID TRAINING9/4/20239/6/202324.0 HOURS DEPARTMENT OF HEALTH/PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE 32</p> <p>8. HOSPITAL PREPAREDNESS FOR EMERGENCIES BASIC COURSE8/7/20238/10/2023 32.0 HOURS DEPARTMENT OF HEALTH 8</p>	32	HUMAN RESOURCES MANAGEMENT OFFICERASIA PACIFIC MEDICAL CENTER - AKLAN, INC.8/7/2023-Present	8months only	RA 1080 - Registered Psychometrician	DISQUALIFIED
42	ADAS2-SHS-081-2024	Bachelor of Secondary Education	<p>In-Service Training for Teachers 2024, January 24-30, 2024, 40 hours 40</p> <p>The Seminar workshop on work Ethics and Personality Development to All Job Order Employees of the Municipality of New Washington (Dec. 19 & 20, 2022) 16</p> <p>Gender Sensitivity Training and Work-Place Etiquette Seminar for Male and Female Employees of LGU New Washington (Oct. 4-5, 2022) 16</p>	16	<p>LGU-New Washington, July 5, 2016 - Oct. 2, 2020</p> <p>Municipal Vice Mayor Office July 1, 2022 - Oct. 16, 2023</p>	<p>4years & 3months</p> <p>1 year & 3months</p>	RA 1080 - Professional Teacher	QUALIFIED
43	ADAS2-SHS-082-2024	TWO YEAR COMPUTER PROGRAMMING	Continuing Professional Eduation (CPE) Seminar for Real Estate Brokers and Real Estate Salespersons	12	VISA HQ MAY 25, 2022 TO PRESENT	1 year & 11 months	Civil Service Professional Level	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
44	ADAS2-SHS-083-2024	BACHELOR OF SCIENCE IN ACCOUNTANCY	<p>ADVANCE FINANCIAL ACCOUNTING AND REPORTING WEBINAR-10/21/2023-10/21/2023- 1hour</p> <p>NEGOSYO CENTER CO-DESIGNING SEMINAR-WORKSHOP 9/7/2022 - 8 hours</p> <p>TRAINING ON PRICING AND COSTING 07/27/2023-0/28/2023 - 16 hours</p> <p>SMALL BUSINESS COUNSELORS COURSE (SBCC) 101: DIAGNOSING ENTERPRISE 04/25/2022 - 05/04/2022 - 40hours</p> <p>FORUM ON THE PCA AND THE PCC FOR BUSINESSES AND OTHER STAKEHOLDERS IN AKLAN 3/17/22-3/17/22 - 2.5hours</p> <p>CHAMPIONING BUSINESS CONTINUITY PLANNING ONLINE COURSE 03/14/2022-03/14/2022 - 8 hours</p> <p>"PUBLIC SERVICE EXCELLENCE" DURING NEGOSYO CENTER BUSINESS COUNSELLORS GENERAL ASSEMBLY'S ONLINE SESSION 3/2/2022-3/2/2022 - 4hrs</p> <p>"GETTING USED TO CHANGE IN THE WORKPLACE" DURING NEGOSYO CENTER BUSINESS COUNSELLORS GENERAL ASSEMBLY'S ONLINE SESSION 2/2/2022-2/2/2022- 4 hours</p> <p>"CAMARADERIE IN THE WORKPLACE" DURING NEGOSYO CENTER BUSINESS COUNSELLORS GENERAL ASSEMBLY'S ONLINE SESSION 1/31/2022-1/31/2022 - 4 hours</p>	<p>1</p> <p>8</p> <p>16</p> <p>40</p> <p>2.5</p> <p>8</p> <p>4</p> <p>4</p> <p>4</p> <p>20</p>	<p>DEPARTMENT OF TRADE AND INDUSTRY AKLAN- 11/3/2020-present</p> <p>CITI HARDWARE-KALIBO BRANCH 7/1/2020-10/31/2020</p> <p>CITI HARDWARE-TIGAYON BRANCH 8/21/2019-3/31/2020</p>	<p>3 years & 5months</p> <p>4 months</p> <p>7 months</p>	Civil Service Professional Level	QUALIFIED
45	ADAS2-SHS-084-2024	Bachelor of Science in Business Administration Major in Marketing Management	<p>MDRRM PLANNING WORKSHOP -08/14/2023-08/16/2023- 24 hours</p> <p>SMALL BUSINESS COUNSELORS COURSE (SBCC) 101: DIAGNOSING ENTERPRISE-06/05/2023-06/15/2023-40 hours</p> <p>TRAINING ON VISUAL MERCHANDISING CUM HOW TO NEGOTIATE WITH BUYERS -10/27/2022-10/28/2022-16 hours</p> <p>NEGOSYO CENTER CO-DESIGNING SEMINAR-WORKSHOP-09/07/2022-09/07/2022-8 hours</p> <p>TRAINING ON PRICING AND COSTING -07/27/2022-07/28/2022-16 hours</p> <p>FORUM ON THE PCA AND THE PCC FOR BUSINESSES AND OTHER STAKEHOLDERS IN AKLAN-03/17/2022-03/17/2022-2.5 hours</p> <p>CHAMPIONING BUSINESS CONTINUITY PLANNING ONLINE COURSE-03/14/2022-03/14/2022-8 hours</p> <p>Payong App Walkthrough for MSMEs-03/03/2022-03/03/2022-4 hours</p> <p>"PUBLIC SERVICE EXCELLENCE" DURING NEGOSYO CENTER BUSINESS COUNSELLORS GENERAL ASSEMBLY'S ONLINE SESSION-02/03/2022-02/03/2022-4 hours</p> <p>"GETTING USED TO CHANGE IN THE WORKPLACE" DURING NEGOSYO CENTER BUSINESS COUNSELLORS GENERAL ASSEMBLY'S ONLINE SESSION-02/02/2022-02/02/2022-4 hours</p> <p>AGRI-AOUA TECHNOLOGY BUSINESS INCUBATION (ATBI) : A</p>	<p>24</p> <p>40</p> <p>16</p> <p>8</p> <p>16</p> <p>2.5</p> <p>8</p> <p>4</p> <p>4</p> <p>4</p> <p>4</p> <p>20</p>	<p>OCTOBER 1,2020-PRESENT- JUNIOR BUSINESS COUNSELOR-DEPARTMENT OF TRADE AND INDUSTRY-NEGOSYO CENTER LEZO</p>	<p>3 years & 4 months</p>	Civil Service Professional Level	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
46	ADAS2-SHS-085-2024	Bachelor of Science in Accountancy	Data Privacy Awareness, August 25, 2021, 1hr, Usapang 2Ps, April 19, 2024, 3hrs, Mandatory 8 hr Safety and Health Seminar for Workers, March 30, 2022, 8hrs	1 3 8	Cebuana Lhuillier, June 7, 2021 to present		Civil Service Professional Level Civil Service Sub-Professional Level	QUALIFIED
47	ADAS2-SHS-086-2024	Bachelor of Science major in TLE	Computer Skills Development Training Improving Classroom Learning Thru ICT	80	FROST 'N CONE CORPORATION Encoder (March 10, 2018 - April 15, 2024)	6 years	LET	QUALIFIED
48	ADAS2-SHS-087-2024	Bachelor of Science in Business Administration w/ 36 MPA	HABI: THE PHILIPPINE TEXTILE COUNCIL 13TH LIKHANG HABI MARKET FAIR - October 13-15, 2024 - 36 hours 34TH PHILIPPINE TRAVEL MART - September 1-3, 2024 - 36 hours FOSTERING COMPETITION FOR REGIONAL DEVELOPMENT: ONLINE REGIONAL ROADSHOW ON COMPETITION LAW AND POLICY FOR WESTERN VISAYAS - June 20, 2023 - 8 hours 2022 LEDIPO CONFERENCE - November 17, 2022 - 8 hours NEGOSYO CENTER co-DESIGNING SEMINAR-WORKSHOP - September 7, 2022 - 8 hours SEMINAR-WORKSHOP ON LAWS AND RULES ON GOVERNMENT EXPENDITURES (LARGE) -July 19-20, 2022 - 16 hours ECONOMIC AND FINANCIAL LITERACY WEEK ONLINE FORUM -November 13, 2020 - 3 hours	36 8 8 8 16 3 4 4 36 8 16	Provincial Governors Office - Aklan Tourism and Trade Investment Promotions Center (PGO-ATTIPC) August 1, 2017 - present	6 years & 8 months	PD 907-HONOR GRADUATE	QUALIFIED
49	ADAS2-SHS-088-2024	Bachelor of Science in Information Technology	Training :IPRAMTO PROGRAM CUM "INTER-AGENCY COMMUNITY VISITATION TO THE ANCESTRAL DOMAINS AND CONSULTATION OF INDIGENOUS CULTURAL COMMUNITIES ON PROVINCE OF AKLAN" Inclusive Date/s: AUGUST 15, 2023 to AUGUST 15, 2023 Training: COMMUNITY BASED MONITORING SYSTEM (CBMS) TRAINING Inclusive Date/s: JULY 21, 2022 to JULY 26, 2022 Training: INTRODUCTION TO ARDUINO Inclusive date/s: MARCH 4, 2022 to MARCH 4, 2022 Training :THE ART OF DATA STORYTELLING IN TABLEAU: AN OVERVIEW Inclusive date/s: FEBRUARY 26, 2022 to FEBRUARY 26, 2022	8 hours 24 hours 2 hours 8 hours	2. KALAH-I CIDDS COMMUNITY EMPOWERMENT FACILITATOR Employer: LOCAL GOVERNMENT UNIT OF LIBACAO KALAH-I CIDDS From: March 8, 2023 to Present	2mos	Honor Graduate Eligibility (PD 907)	DISQUALIFIED
50	ADAS2-SHS-089-2024	Bachelor of Science in Accountancy	Year end Tax Seminar 11/9/2023 4hrs Building and property Management 4/11/2023 3 hrs How to sell to govt 2/20-2/24/2023 15 hrs	4 3 15	Filbake Food Corporation April 2019-Oct 16, 2023 Southwest Tours Boracay - Feb. 9, 2015- May 7, 2018 Globe PD Kalibo- Sept. 1, 2013 - Mar. 15, 2014	4 years & 6months 3 years & 3 months 1year & 6months	Civil Service Professional Level	QUALIFIED

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
51	ADAS2-SHS-090-2024	Bachelor of Science in Accountancy	Year End Tax And Tax Updates Seminar 11/9/2023 to 11/09/2023 4.0 Briefing on Revenue Regulation No. 31-2020 dated Nov. 4,2020 & Obligations of top Withholding Agents (TWAs) 9/14/2022 to 9/14/2022 4.0 Google workspace Seminar July 23, 2022 4.0 Pre-membership Education Seminar 10/18/2019 to 10/18/2019 4.0	4 4 4 4	Filbake food corporation / January 2017 - Oct. 11, 2023	6 years & 9 months	Civil Service Professional Level	QUALIFIED
52	ADAS2-SHS-091-2024	Bachelor of Secondary Education	Ten day skills training-workshop on information and communication technology	40	HR Coordinator at Work Avenue Inc.	1 year and 3 months	RA 1080-Teacher	QUALIFIED
53	ADAS2-SHS-092-2024	Bachelor of Science in Office Administration	National Juvenile Justice and Welfare Management Information System (JJ-MIS) Planning and Orientation on Monitoring and Evaluation Submodule and JJ-MIS Mobile Application	40	Office Staff at Infant Jesus Academy	1 year and 7 months	none	DISQUALIFIED
54	ADAS2-SHS-093-2024	Bachelor of Arts in Political Science	National Youth Congress on Drug Abuse Prevention Education	32	Warehouse Supervisor at PH Global Jet Express/ Teacher at Aklan Catholic College	1 yr and 10 months	Civil Service Professional Level	QUALIFIED

Prepared and certified correct by:


MARLYN T. BEREBER

Administrative Officer IV

Date: August 1, 2024