



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 14, 2024

DIVISION MEMORANDUM
No. 487, s. 2024

**CLARIFICATION ON THE CONDUCT OF CLASSROOM OBSERVATION
FOR TEACHERS AND SUBMISSION OF E-IPCRF FOR SY 2023-2024**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Principals/Head Teacher, In-Charge of the District
School Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum No. 906, s. 2024 regarding the Memorandum DM-OUHROD-2024-1931 titled “Clarification on the Conduct of Classroom Observation for Teachers and Submission of E-IPCRF for SY 2023-2024.”
2. Immediate dissemination of this Memorandum is desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

Enclosure: As stated
Reference: R.M. No. 906, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

CLASSES
RATINGS

CLASSROOM
SCHOOLS

PERFORMANCE
TEACHERS



Poblacion, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <https://depedaklan.online>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

OCT 03 2024

REGIONAL MEMORANDUM

No. 906, s. 2024

**CLARIFICATION ON THE CONDUCT OF CLASSROOM OBSERVATION
FOR TEACHERS AND SUBMISSION OF E-IPCRF FOR SY 2023-2024**

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2024-1931 dated September 25, 2024 signed by **Wilfredo E. Cabral**, Regional Director, Officer-In-Charge, Office of the Undersecretary, Human Resource and Organizational Development titled **“Clarification on the Conduct of Classroom Observation for Teachers and Submission of E-IPCRF for SY 2023-2024.”**
2. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

CLASSES
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CLASSROOM
SCHOOLS

PERFORMANCE
TEACHERS

ADG/ASD-PS-RM-062
October 01, 2024



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; 336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph

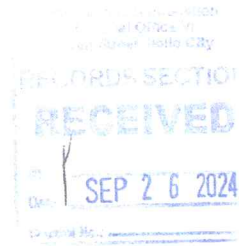


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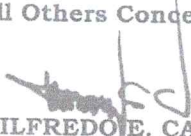
Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-1931

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director,
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : **CLARIFICATION ON THE CONDUCT OF CLASSROOM OBSERVATION FOR TEACHERS AND SUBMISSION OF E-IPCRF FOR SY 2023-2024**

DATE : 25 September 2024

In reference to DM-OSEC-2024-01, *Guidance on the Implementation of DepEd Results-based Performance Management System (RPMS) Relative to Executive Order No. 61 (s. 2024)*, the provisions regarding classroom observation for teachers are reiterated, with additional clarification provided below. Further instructions on the submission of the e-IPRF for SY 2023-2024 are also provided:

On the conduct of classroom observation for teachers:

- a. **For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments, are suspended until further notice.**
- b. However, non-rated classroom observations that are developmental and formative in nature for purposes of instructional supervision and technical assistance may still be conducted.

On the submission of e-IPCRF of teachers for SY 2023-2024:

- c. The **deadline for the submission and uploading of the accomplished e-IPCRF of teachers for SY 2023-2024, as provided in item 4 of DM-OSEC-2024-01, has been extended to October 31, 2024.**



Address: Room 102 Rizal Bldg., DepEd Complex, Meralco Ave., Pasig City, Metro Manila
Telephone Nos.: 8637-7206
Email Address: usec.hrod@deped.gov.ph
Website: <https://www.deped.gov.ph>

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- d. The extension is intended to provide schools ample time to complete submission of e-IPCRFs while the system is being optimized to accommodate bulk users at the same time.
- e. To efficiently manage system users, a scheduled uploading by region shall be implemented. Please refer to table below for the schedule.

Region	Schedule
CAR Region I Region II Region VII Region IX Region XI	September 30 – October 4, 2024
Region III Region IV-A Region VIII Region XII Region X	October 7-11, 2024
NCR Region IV-B Region V Region VI Region XIII	October 14-18, 2024
All remaining schools	October 21-31, 2024

- f. For reference, please use the following links:
- e-IPCRF for teachers: <https://bit.ly/eIPCRFSY20232024>
 - Online e-IPCRF System: <https://eipcrf.deped.gov.ph>
- g. For any issues and concerns related to the uploading of eIPCRFs or use of the online system, kindly refer to the Frequently Asked Questions (FAQs) sheet available at <https://bit.ly/eIPCRFFAQ> or contact us via email at helpdesk.rpins@deped.gov.ph.

For your information and appropriate action.

Copy furnished:

Office of the Secretary