



Republic of the Philippines  
 Department of Education  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF AKLAN**  
 Pob., Numancia, Aklan

**SEMI-ANNUAL WORKSHOP ON THE PREPARATION OF FINANCIAL ACCOUNTABILITY REPORTS WITH THE IMPLEMENTING UNIT (IU) SCHOOLS**  
**Ati-atihan Festival Hotel (XIX Martyr’s Street, Kalibo, Aklan)**  
**November 18 -20, 2024**

**Training Matrix**

November 18, 2024		November 19, 2024		November 20, 2024	
Morning Session		Morning Session		Morning Session	
7:30 - 8:00 AM	Registration	8:00 - 8:30 AM	Opening Program	8:00 - 8:30 AM	Opening Program
8:01- 8:30 AM	Opening Program	8:31 - 9:30 AM	Payroll Concerns MRS. MARY LOU T. UMALI - (AO II)	8:31 - 12:00NN	Continuation of Workshop
8:31 - 10:00 AM	Budget Execution Document No. 1 and 3 MRS. ANN RAYSHELLE L. NADUA (AO V-Budget)	9:31 - 10:00 AM	Open Forum		
		10:01 - 10:30 AM	Bureau of the Treasury Concerns ATTY. CARL RENKO A. VILLANUEVA, CPA Chief Treasury Operations Officer I		
			MS. ERICKA D. REMETIO Administrative Assistant II		
10:31 - 12:00 NN	Budget Monitoring System MR. LEO JAN M. FULGENCIO - (ADAS III)	10:01 - 12:00 NN	Landbank of the Philippines MR. GERALD T. FUENTES Branch Head		
12:01 - 1:00 PM	Lunch Break	12:01 - 1:00 PM	Lunch Break	12:01 - 1:00 PM	Lunch Break
Afternoon Session		Afternoon Session		Afternoon Session	
1:01 - 1:30 PM	Afternoon Preliminaries	1:01 - 1:30 PM	Afternoon Preliminaries	1:01 - 1:30 PM	Afternoon Preliminaries
1:31 - 2:00 PM	Open Forum	1:31 - 3:30 PM	Legal Concerns ATTY. EDRON T. BULLO, JR. (Atty. III)	1:31 - 2:30 PM	Continuation of Workshop
2:01 - 4:00 PM	Accounting Concerns MRS. MARISSA A. JIZMUNDO - (Acct III) MRS. RHODORA T. DE GUZMAN - (AO II) MS. HELEN G. FABILLANO - (ADAS III) MR. CAMILO N. GARCES (ADAS III)	3:31 - 4:00 PM	Open Forum	2:31 - 4:00 PM	Submission of Output
		4:01 - 5:00 PM	Workshop Proper		
4:01 - 5:00 PM	Open Forum			4:01 - 5:00 PM	Closing Program
	End of Day 1		End of Day 2		End of Training
Moderator of the Day:	MRS. GEOVELYN D. ISEDENIA (AO II)	Moderator of the Day:	MRS. CHARISSA S. OQUENDO (AO II)	Moderator of the Day:	MR. KENETH G. IGLESIAS (AO II)

*Handwritten signature/initials*