



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 14, 2024

To: Public Schools District Supervisors/
Principals/Head Teacher-In-Charge of the District
Heads of Public Elementary/Integrated/Secondary Schools
All Others Concerned

Sirs/Mesdames:

Greetings!

This is to inform the field that there will be a **meeting of the Tournament Directors** on November 16, 2024 (Saturday), at 9:00 AM at ASJ Hall, Old Division Office, Kalibo, Aklan.

This activity aims to:


1. Finalize the playing venues and tournament officials for the upcoming provincial meet; and,
2. Discuss issues and concerns raised in the lower-level competitions.

Compensatory time off (CTO) shall be given as applicable to those involved in the activity as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No 2, s. 2004 or Non-Monetary Remuneration for Overtime Service Rendered.

Travel, incidental, and other related expenses of the participants shall be charged to available local funds/school MOOE subject to usual government accounting and auditing rules and regulations.

For your information and appropriate action.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


ROLAND F. DEMOCRITO
Administrative Officer V
In-charge of the Division

DIVISION LETTER

No. 062, s. 2024

CIU



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