



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 16, 2024

To: Public Schools District Supervisors/
Principals/Head Teacher-In-Charge of the District
Heads of Public Elementary/Integrated/Secondary Schools
All Others Concerned

Sirs/Mesdames:

Greetings!

This is to inform the field that there will be an **Inter-agency Coordination Conference** on December 17, 2024 (Tuesday), at 9:00 AM in the Conference Room, DepEd Aklan Division Office, Población, Numancia, Aklan.

This activity aims to:

- discuss the preparation for the upcoming 2025 Aklan Provincial Athletic Association Meet;
- plan comprehensively the tasks assigned to each agency; and,
- address challenges and resolve gaps and overlapping tasks.


The participants are the heads of partner agencies and the activity committees (Please see enclosure).

Travel, incidental, and other related expenses of the participants shall be charged to available local funds/school MOOE subject to usual government accounting and auditing rules and regulations.

For your information and appropriate action.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


RAMON D. PARAS JR., EdD

OIC, Assist. Schools Division Superintendent
In-Charge of the Division 

DIVISION LETTER

No. **071**, s. 2024

CIU



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Enclosure No. 1 to Division Letter No. 071 s. 2024

**PARTICIPANTS IN THE INTER-AGENCY COORDINATION CONFERENCE
DEPED COUNTERPARTS AND COMMITTEE HEADS**

	Name	Designation/Position
1	Mr. Charlie I. Ureta	Athletic Manager/Division Sports Officer
2	Ms. Nanette M. Sitjar	Asst. Athletic Manager (Western District)
3	Mr. Frederick G. Iguban	Asst. Athletic Manager (Eastern District) Chairperson, Committee on Game Venues, Equipment and Facilities Preparation
4	Mr. Joseph Neil E. Carmen	Technical Staff for Technical Supervision
5	Mr. Jim I. Regno	Technical Staff for Administration
6	Dr. Darren N. Naelgas	Chairperson, Secretariat
7	Dr. Rhoby Fernandez	Chairperson, Health/ Medical/Emergency Services
8	Ms. Apple Gay M. Oquendo	Chairperson, Grandstand Management
9	Mrs. Jerely I. Diaz	Chairperson, Committee on Food/Refreshment
10	Mrs. Gaynor A. Calizo	Chairperson, Opening/Closing Ceremonies
11	Mr. Marvin R. Parman	Chairperson, Committee on Records
12	Mr. Jolly Cabangon	Chairperson, Committee on Parade
13	Mr. Roland F. Democrito	Chairperson, Inspectorate Team
14	Mr. Allan Relloto	Chairperson, Committee on Accommodation
15	Ms. Janette Cuesta	Chairperson, Committee on Documentation
16	Mrs. Feby D. Moleta	Member, Committee on Finance/Disbursing Officer
17	Mr. Chris Laurdaus	Member, Committee on Peace and Order
18	Mr. John Aljay Traje	Member, Committee on Secretariat