



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 19, 2024

To: Public Schools District Supervisors/
Principals/Head Teacher-In-Charge of the District
Heads of Public Elementary/Integrated/Secondary Schools
All Others Concerned

Sirs/Mesdames:

Greetings!

This is to inform the field that there will be a **Finalization Coordination Meeting** on December 27, 2024 (Friday), at 9:00 AM in the Kalibo Pilot Elementary School, Kalibo, Aklan.

This activity aims to:

- a. present the status of preparations of each committee for the conduct of the 2025 Aklan Provincial Athletic Association Meet;
- b. update persons involved of the adjustments and final schedule and activities; and,
- c. finalize other tasks to be accomplished.

The participants are the Public Schools District Supervisor (PSDS), Principals In-Charge of the District (PIDs), Head Teacher In-Charge of the District (HTID), Division Sports Core Group, District Sports Coordinators, Tournament Directors, and Chairpersons of each Committees.

Participants are entitled to 1-day service credits in accordance with DepEd Order No. 53, s. 2003 Updated Guidelines on Grant of Vacation Service Credits to Teachers.

Travel, incidental, and other related expenses of the participants shall be charged to available local funds/school MOOE subject to usual government accounting and auditing rules and regulations.

For your information and appropriate action.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

DIVISION LETTER

No. 073, s. 2024

CIU



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