



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

Division Advisory No. 009, s. 2025
January 30, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of the Schools Division of Aklan
officials and personnel/staff.

Attached is a letter from the **Philippine Statistics Authority** regarding the
**Conduct of National ID Registration in Various Schools Across the Province of
Aklan** per Section 2 of Republic Act No. 11055 also known as “Philippine
Identification Act”.

The Public Schools District Supervisor (PSDSs), Principal In-Charge of the
Districts (PIDs) and Head Teacher In-Charge of the District (HTID) are given the
discretion to act on this matter.

For more information and verification, contact:

Mr. JOHNDEL F. OLID

Registration Officer II

Mobile No.: 0930-997-1172 / (036) 262-3804

Email address: philsys04aklan@gmail.com

/mbggparel



Poblacion, Numancia, Aklan
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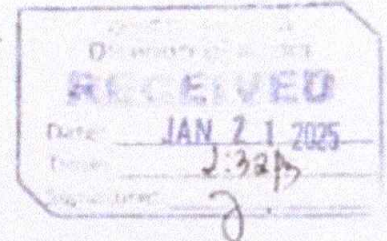
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY



Reference No. 25-R0604-30N

21 January 2025

FELICIANO C. BUENAFE JR., CESO VI
School Division Superintendent
Poblacion, Numancia, Aklan



SUBJECT: Request to Conduct National ID Registration in Various Schools Across the Province of Aklan

Dear Sir Buenafe:

The Philippine Statistics Authority (PSA), as the lead implementing agency of the Philippine Identification System (National ID), is continuously conducting registration in the province of Aklan to enroll the remaining unregistered population of the whole province (**all ages, including aged below one year old**) in the National ID System.

Section 2 of Republic Act (RA) No. 11055, also known as the "Philippine Identification Act," established the National ID as the single national identification system for citizens and resident aliens of the country to promote seamless service delivery, enhance efficiency and transparency, and ensure the targeted delivery of public social services.

In line with this, we are actively collaborating with various offices to facilitate the registration process and ensure that as many eligible individuals as possible can avail the benefits of National ID including **children aged below one**.

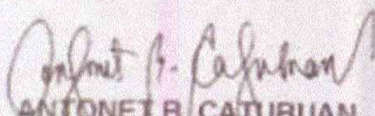
In this regard, we respectfully request your permission to conduct National ID registration in all schools here in Aklan. Our aim is to register individuals who have not yet enrolled for the National ID. This initiative aims to provide convenience and accessibility so that they will not have to travel to the registration center in Kalibo.

Should you have any inquiries or need further information about the National ID registration process, please feel free to contact **Mr. Johndel F. Olid, Registration Officer II**, at 0930-997-1172 / (036) 262-3804 or email us at philsys04aklan@gmail.com.

We sincerely appreciate your support and cooperation in advancing the successful implementation of National ID in Aklan. Together, we can contribute to the seamless delivery of services and the overall progress of our nation.

Thank you for considering our request, and we look forward to your positive response.

Sincerely,


ANTONET B. CATUBUAN
Chief Statistical Specialist

Attachment/s: 1. List of supporting documents

List of supporting documents

Requirements for Children aged below 4:

- A. PSA-issued Certificate of Live Birth/NSO-issued Certificate of Live Birth with Birth Reference Number (BreN) or
- B. LCRO-issued Certificate of Live Birth
- C. Baptismal / Immunization Book or Baby Book and Full Name & Parents Name
- D. Barangay Certificate with Full Name w/ Middle Name, Birthday, Place of Birth, Address, Full name of Parents, 2x2 Front Facing Picture

Requirements for Parent or Guardian (Children aged below 4):

- A. PhilID, ePhilID or Digital ID (<https://philid.gov.ph/>)
- B. Authorization Letter from the Parent of the child when the both parents are not available (Guardian)

Primary Documents (Children aged 5 yrs. old above):

- A. PSA-issued Certificate of Live Birth AND one (1) government-issued identification document which bears full name, front-facing photograph, and signature or thumb mark.
- B. DFA-issued Philippine Passport or ePassport
- C. GSIS or SSS-issued Unified Multi-purpose Identification Card (UMID)
- D. Land Transportation Office (LTO)-issued Student's License Permit or Non-Professional/Professional Driver's License

Secondary Documents:

- A. PSA-issued Certificate of Live Birth/NSO-issued Certificate of Live Birth with Birth Reference Number (BreN)
- B. LCRO-issued Certificate of Live Birth
- C. PSA-issued Report of Birth
- D. PSA-issued Certificate of Founding
- E. Integrated Bar of the Philippines (IBP) Identification Card
- F. Professional Regulatory Commission (PRC) ID
- G. Seaman's Book
- H. Overseas Workers Welfare Administration (OWWA) ID
- I. Senior Citizen's ID
- J. SSS ID
- K. Pantawid Pamilyang Pilipino Program (4Ps) ID
- L. License to Own or Possess Firearms (LTOFP) ID
- M. NSI Clearance
- N. Police Clearance/ID
- O. Solo Parent's ID
- P. PWD ID
- Q. Voter's ID
- R. Postal ID
- S. Taxpayer Identification Number (TIN) ID
- T. Philhealth ID
- U. Philippine Retirement Authority (PRA)-issued Special Resident Retiree's Visa (SRRV)
- V. National ID from other countries
- Residence ID from other countries