



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 8, 2025

DIVISION MEMORANDUM

No. 014, s. 2025

PAYMENT OF ARREARS IN PHILHEALTH PREMIUM CONTRIBUTIONS DUE TO SALARY ADJUSTMENTS

To: **OIC, Assistant Schools Division Superintendent**
Chief Education Supervisors
Public Schools District Supervisors
Principals/Head Teacher-in-Charge of the District
School Heads of Public Secondary and Integrated Implementing Unit Schools (IU-Schools)
Bookkeepers/Accountants/Designated Bookkeepers/Disbursing Officers of Implementing Unit Schools (IU-Schools)
Division Payroll and Cash Unit
All Others Concerned

1. Attached is a Regional Memorandum No. 002, s. 2024 dated January 3, 2025 on the **Payment of Arrears in Philhealth Premium Contributions due to Salary Adjustment**.
2. Immediate dissemination of and compliance with this Memorandum are desired.


FELICIANO C. BUENAFE JR. CESO VI
Schools Division Superintendent

To be Indicated in the Perpetual Index
under the following subjects:

Officials Benefits Remittance





Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

REGIONAL MEMORANDUM

No. 002 s. 2024

JAN 03 2025

PAYMENT OF ARREARS IN PHILHEALTH PREMIUM CONTRIBUTIONS DUE TO SALARY ADJUSTMENTS

To: Schools Division Superintendents
Division Accountants/Administrative Officers/School Bookkeepers
Principal/Officer-In-Charge of RPSU-paid Secondary Schools
All Others Concerned

1. In order to facilitate and expedite the preparation and payment of Arrears in PhilHealth Premium Contributions due to Salary Adjustments, this Office, through Regional Payroll Services Unit (RPSU), hereby directs the Schools Division Offices (SDOs) and Implementing Units (IUs) to prepare and process the payments of arrears of RPSU paid personnel and remit directly to the PhilHealth Office.
2. In the circumstance that the SDOs and IUs shall fail to remit the arrears before the deadline, the interests and/or surcharges that will be incurred for late payments will be the responsibility of SDOS and IUs.
3. For clarification, contact the RPSU through (033) 337 0149 local 1026.
4. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

Officials Benefits Remittance



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