

**DepED Schools Division of Aklan
Annual Procurement Plan for FY 2025 (Non-CSE)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	MANDATORY EXPENSES												
	1. Water Expenses	OSDS-AS	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	92,000.00	92,000.00		GPPB Resolution No. 019-2006 dated December 6, 2006
	2. Electricity	OSDS-AS	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	1,864,000.00	1,864,000.00		GPPB Resolution No. 019-2006 dated December 6, 2006
	3. Internet Subscription	OSDS-AS	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	218,012.00	218,012.00		GPPB Resolution No. 019-2006 dated December 6, 2006
	4. Postage and Courier	OSDS-AS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	21,000.00	21,000.00		GPPB Resolution No. 019-2006 dated December 6, 2006
	5. Repair and Maintenance									-	-		
	* Repair and Maintenance of Office and ICT Equipment, Other Machinery and Equipment and Other Property Plant and Equipment	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	Jan-25	Jan-25	GoP	386,000.00	386,000.00		
	* Repair and Maintenance Service / Replacement of Parts for Government Vehicles	OSDS-AS	NO	Competitive Bidding	As per request	N/A	Jan-25	Jan-25	GoP	670,000.00	670,000.00		
	* Repair and Rehabilitation of Buildings and Other Structures	OSDS-AS	NO	Competitive Bidding	As per request	N/A	Jan-25	Jan-25	GoP	499,000.00	499,000.00		
	* Repair and maintenance of Furniture and Fixtures	OSDS-AS	NO	NP-53.9 - Small Value Procurement	As per request	N/A	Jan-25	Jan-25	GoP	10,000.00	10,000.00		
	7. Fuel, Oil, and Lubricants												
	* Lubricants, Oil and Gasoline for Government Vehicles and Generator Set	OSDS-AS	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	600,000.00	600,000.00		GPPB Resolution No. 019-2006 dated December 6, 2006
B.	TRAINING EXPENSES												
	*Lease of Venue with Lodging and Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	4,781,000.00	4,781,000.00		
	*Lease of Venue with Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	1,500,000.00	1,500,000.00		
	*Lease of Venue with Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	407,735.00	407,735.00		
	*Lease of Venue for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	300,000.00	300,000.00		
	* Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	1,132,450.00	1,132,450.00		
	* Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	264,420.00	264,420.00		
	* Catering Services for Meetings/Training/ Seminars/ Workshops	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	Nov-24	Dec-24	Jan-25	Jan-25	GoP	31,720.00	31,720.00		
	* Procurement of Training Materials (Supplies)	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	176,680.00	176,680.00		
	* Procurement of Training Materials (Supplies)	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	300,000.00	300,000.00		
	* Procurement of Training Materials (Supplies, Reproduction, etc.)	OSDS, OCID, OSGOD	NO	Competitive Bidding	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	400,000.00	400,000.00		
C.	SUPPLIES AND MATERIALS												
	* Procurement of Office Supplies for Office Use	OSDS, OCID, OSGOD	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	3,907,386.00	3,907,386.00		
	* Procurement of Office supplies for Office Use and Other Supplies and Materials	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	1,694,000.00	1,694,000.00		

D.	OTHER MOOE												
	* Lodging Accommodation for Visitors	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	20,000.00	20,000.00		
	* Printing and Publication Expenses	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	41,000.00	41,000.00		
	* Security Services	OSDS	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	1,066,881.75	1,066,881.75		
	* Drinking Water	OSDS-AS	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	63,000.00	63,000.00		
	* Internet Subscription	OSDS-AS	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	359,988.00	359,988.00		
	* Internet with Telephone line	OSDS-AS	YES	Competitive Bidding	Nov-24	Dec-24	Jan-25	Jan-25	GoP	83,976.00	83,976.00		
	* Representation Expenses	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	5,000.00	5,000.00		
	* Transportation Expenses and Delivery Expenses	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	54,000.00	54,000.00		
	* Taxes, Duties, and Licenses	OSDS-AS	NO		N/A	N/A	N/A	N/A	GoP	21,000.00	21,000.00		
	* Fidelity Bond Premiums	OSDS-AS	NO		N/A	N/A	N/A	N/A	GoP	93,000.00	93,000.00		
	* Insurance Expenses	OSDS-AS	NO		N/A	N/A	N/A	N/A	GoP	43,000.00	43,000.00		
	* Advertising Expenses	OSDS-AS	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	5,000.00	5,000.00		
	* Website Maintenance	OSDS	NO	Direct Contracting	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	14,000.00	14,000.00		GPPB Resolution No. 019-2006 dated December 6, 2006
E.	RENT/LEASE EXPENSES												
	* Van Rental	OSDS-AS	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	55,000.00	55,000.00		
	* Rent - Motor Vehicles	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	67,000.00	67,000.00		
	* Subscription Expenses	OSDS, OCID, OSGOD	NO	NP-53.9 - Small Value Procurement	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	55,000.00	55,000.00		
F.	PROFESSIONAL SERVICES												
	* Legal Services	OSDS-LEGAL	NO	NP-53.7 Highly Technical Consultants	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	82,000.00	82,000.00		
	* Auditing Services	OSDS-LEGAL	NO	NP-53.7 Highly Technical Consultants	As per request	N/A	After Procurement	After Issuance of Notice of Award	GoP	52,000.00	52,000.00		
G.	CAPITAL OUTLAY												
	TOTAL									21,436,248.75	21,436,248.75	-	

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