



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 06, 2025

**To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
School Heads of Private and Public Elementary, Secondary
and Integrated Schools
All Others Concerned**

Dear Sir/Madam:

Greetings!

As part of the validation process for data accuracy of Learner Information System (LIS), all school heads are required to submit the Report on the Actual Number of Learners Tagged in the LIS duly signed by the school head to the Planning and Research Section c/o Mrs. Nelieta I. Dela Cruz, on or before January 28, 2025.

Attached is the template to be used.

For your information, guidance and compliance.

Very truly yours,


FELICIANO C. BUENAFE, JR CESO VI
Schools Division Superintendent

DIVISION LETTER
No. 704

/MCV

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REPORT ON THE ACTUAL NUMBER OF LEARNERS TAGGED IN LIS

District :

Name of School :

Public and Private Schools

Number of Latest Enrollment SY 2024-2025 (Dec. 31, 2024)		Number of Learners encoded in LIS		Variance / Reasons of Not encoded in LIS	Percentage
Male	Female	Male	Female		

Public and Private Schools

Number of Learners with Special Needs (LSENS)		Number of Learners with Special Needs (LSENS) tagged in LIS		Variance / Reasons of not tagged in LIS	Percentage
Male	Female	Male	Female		

Public and Private Schools

Actual Number of IPS		Number Tagged IPs in LIS		Variance/Reasons of Not tag in LIS	Percentage
Male	Female	Male	Female		

For Public Schools Only

Number of Actual SBFP Recipients		Number of SBFP Recipients tagged in LIS		Variance/Reasons of not tagged in LIS	Percentage
Male	Female	Male	Female		

For Private Schools only

Number of slots for ESC		Number of ESC grantees		Number of ESC Grantees tagged in LIS	Remarks
Male	Female	Male	Female		

For Public Schools Only

Number of Learners with encoded BMI in LIS		Number of Learners tagged as ADM	
Male	Female	Male	Female

Number of slots for SHS VOUCHER		Number of SHS Voucher Recipients		Number of SHS Voucher recipients tagged in LIS	Remarks
Male	Female	Male	Female		

* IP - Indigenous People, BMI - Body Mass Index, ADM - Alternative Delivery Mode

Submitted by :

School Head