



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

February 3, 2025

DIVISION MEMORANDUM

No. 048, s. 2025

UTILIZATION OF THE DIVISION ACTIVITY TRACKING AND MONITORING (ATM) SYSTEM

To: **OIC, Office of the Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools Concerned
All Others Concerned

1. Pursuant to DepEd Order No. 009, s. 2021 titled "Institutionalization of Quality Management System (QMS) in the Department of Education," the Knowledge Management Team will be implementing the use of Division Activity Tracking and Monitoring (ATM) System throughout the Division of Aklan in the submission of activity and accomplishment reports and MOVs to the division office.
2. The data recorded into the system will be used to monitor the progress of the schools' and districts' implementation of the division's curriculum and governance activities, specifically in skills training, resource development, technical support, quality assurance, among others. Additionally, it will serve as basis in the provision of technical assistance to the schools and districts.
3. Schools/Districts Program and Subject Coordinators are advised to accomplish the data needed by the system at least 3 days after their activities. The system can be accessed online through <https://bit.ly/akl-lr-atm>.
4. Immediate and widest dissemination of and compliance with this Memorandum is desired.


Dr. FELICIANO C. BUENAFE, JR., CESO VI
Schools Division Superintendent

Enclosure: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

DATA **EMPLOYEES** **SCHOOLS** **TEACHERS**
/mqf



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