Division Advisory No.037 s. 2025
March 13, 2025
In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd SDO Aklan officials,
personnel/staff, and the concerned public.
(Visit *https://depedaklan.online*)

## CONDUCT OF 10-DAY ICT SKILLS TRAINING FOR TEACHER I APPLICANTS

This is to announce the conduct of a **10-Day ICT Skills Training for Teacher I Applicants** in partnership with the Department of Information and Communication Technology (DICT) on March 17-21 and 24-28, 2025 from 8:00 AM to 5:00 PM to be conducted online via MS Teams.

This training aims to introduce basic to advance digital skills that are needed to be productive citizens in the 21st century workforce. This also aims to enhance the ability of our incoming digital teachers to identify, find, evaluate and use digital information safely and effectively.

Participants to this training are Teacher I Applicants. They are requested to register at **https://forms.office.com/r/QnHUHsYkNH** on or before March 14, 2025.

They may join through this MS Teams link:
https://bit.ly/10dayICTSKILLS_TRNG

Attached is the Matrix of Activity.

Immediate dissemination of this Advisory is desired.

FOR MORE INQUIRIES PLEASE CONTACT:

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# 10-DAY ICT SKILLS TRAINING FOR TEACHER 1 APPLICANTS

| Date and Time | Topic | Resource Person |
|---|---|---|
| March 17, 2025 | *Morning*<br>**Opening Program and Pre Assessment** | |
| | *Afternoon*<br>**Computer Essentials and PNPKI Orientation** | Earl James Rentillo |
| March 18, 2025 | **Microsoft Productivity Tools - MS Word** | Hadasa Manalili |
| March 19, 2025 | **Cybersecurity Awareness** | Earl James Rentillo |
| March 20, 2025 | **Microsoft Productivity Tools - *MS Excel*** | Hadasa A. Manalili |
| March 21, 2025 | **Microsoft Productivity Tools - *MS Excel*** | |
| March 24, 2025 | **Microsoft Productivity Tools - *MS Powerpoint*** | Hadasa A. Manalili |
| March 25, 2025 | *Morning*<br>**Informational Session**<br>***Data Privacy*** | Engr. Rodolfo G. Doromal Jr. |
| | *Afternoon*<br>**Informational Session**<br>***Internet of Things [Tentative]*** | |
| March 26, 2025 | Post Test | |
| March 27, 2025 | **Startup Awareness**<br><br>**Egov User Training** | Marvin Manuel<br><br>Egov Regional Team |
| March 28, 2025 | **Culminating Activity** | |