



Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF AKLAN**

**REQUEST FOR QUOTATION (RFQ)**

**PROJECT NO:** [DepED-RO6-D1-REPLACEMENT-LIGHTINGS-FIXTURES-SDO-AKLAN-2025-012-2025](#)

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

Name of Project: **PROCUREMENT OF REPLACEMENT OF BUSTED FUNCTIONAL LIGHTINGS AND FIXTURES FOR THE SCHOOLS DIVISION OF AKLAN BUILDING**

Funding Source: **Government of the Philippines (GoP) 2025**

Approved Budget Cost: **Php158,036.97**

Mode of Procurement: **Small Value Procurement (SVP)**

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC), now invites quotations for the following goods:

**I. Schedule of Requirements**

SECTION	LAMP TYPES				Total	Delivered, Weeks/Months
	DOOM LIGHT (HALLWAY)	DOOM LIGHT (ROOM/OFFICE)	LEC BULB (HALLWAY)	LEC BULB (ROOM)		
ENG'G/MEDICAL		7			Php158,036.97	30 Calendar Days
PLANNING		2				
SUPPLY ROOM		1				
SUPPLY OFFICE		2				
LOBBY			3-(5 WATTS)			
PERSONNEL		6				
ICT		2				
PAYROOL		3				
SGOD		2				
RECORDS		4				
CR (GRND FLR)			1-(8 WATTS)			
SDS				3-(5 WATTS)		
CONFERENCE RM		4				
ACCT'G		4				
CASH UNIT		1				
ALS SECTION		4				
BUDGET		1				
INST. MNGT. SEC		1				
CR (2ND FLR)	2					
<b>TOTAL</b>	<b>2</b>	<b>44</b>				

## II. Technical Specifications

Item	Specification					Statement of Compliance
						<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
REPLACEMENT OF BUSTED /UNFUNCTIONAL LIGHTINGS AND FIXTURES	SECTION	<b>LAMP TYPES</b>				
		DOOM LIGHT (HALL WAY)	DOOM LIGHT (ROOM/OFFICE)	LEC BULB (HALL WAY)	LEC BULB (ROOM)	
	ENG'G/MEDICAL		7			
	PLANNING		2			
	SUPPLY ROOM		1			
	SUPPLY OFFICE		2			
	LOBBY			3-(5 WATT S)		
	PERSONNEL		6			
	ICT		2			
	PAYROOL		3			
	SGOD		2			
	RECORDS		4			
	CR (GRND FLR)			1-(8 WATT S)		
	SDS				3-(5 WATTS)	
	CONFERENCE RM		4			
	ACCT'G		4			
	CASH UNIT		1			
ALS SECTION		4				
BUDGET		1				
INST. MNGT. SEC		1				
CR (2ND FLR)	2					
<b>TOTAL</b>	<b>2</b>	<b>44</b>				

### III. Quotation Form

Quantity	Unit	Name of Articles	Unit Price	Total Price
1	Package	Procurement Of Replacement of Busted Functional Lightings and Fixtures for the Schools Division of Aklan Building		
<b>Total Amount in Words:</b>				

### IV. Terms and Conditions:

1. Delivery Period: As stated in the Schedule of Requirements
2. Delivery Site: As stated in the Schedule of Requirements
3. Price Validity: 120 days from submission of quotation
4. Warranty: No Warranty
5. Price is inclusive of all costs and applicable taxes.

**This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.**

Suppliers Business Name: \_\_\_\_\_  
PhilGEPS Reg. No. \_\_\_\_\_ **RED**   
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
VAT  Non-VAT  VAT Exempt

\_\_\_\_\_  
**Supplier's Signature Over Printed Name**

### Documentary Requirements:

1. PhilGEPS Registration Certificate
2. Mayor's/Business Permit
3. Professional License/Curriculum Vitae (Consulting Services)
4. PCAB License (infrastructure)
5. Income tax return (For ABC's higher than 500k)
6. Omnibus Sworn Statement (For ABC's higher than 500k)

# CONTRACTOR'S LOGO

## PROGRAM OF WORKS

### DETAILED COST ESTIMATE

PROJECT: REPLACEMENT OF BUSTED/UNFUNCTIONAL LIGHTINGS AND FIXTURES  
SITE : SCHOOLS DIVISION OF AKLAN BUILDING  
DIVISION : **DIVISION OF AKLAN**  
LOCATION : POBLACION, NUMANCIA, AKLAN  
SUBJECT : APPROVED BUDGET FOR CONTRACT

I.D. NO	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
<b>A.</b>	<b>Electrical Works</b>							
	Lamp, Ceiling, Flush Mount, Round, Non-led stripped lights, Including LED bulb. 220V, 60hz, type 1	set	50.00					
	Lamp, Ceiling, Flush Mount, Round, Non-led stripped lights, Including LED bulb. 220V, 60hz, type 2	set	2.00					
	Lamp, LED, 220V, 60hz, 8 watts	pc	5.00					
	Lamp, LED, 220V, 60hz, 5 watts	pc	10.00					
	Lamp, LED, 220V, 60hz, 3 watts	pc	10.00					
	Screw, Wood Type	pck	1.00					
	Electrical Tape, Big	roll	4.00					
	<b>Sub-total</b>							
I.	Direct Cost							
II.	Indirect Cost (22% of (I-Gen Req))							
III.	Tax (5% of I & II)							
<b>IV.</b>	<b>Total Construction Cost (I + II + III)</b>							

Prepared by:

\_\_\_\_\_  
Contractor

The Schedule of BAC Activities are as follows:

<b>Activity</b>	<b>Date and Time</b>	<b>Venue</b>
Issuance of RFQ	March 6 to March 10, 2025 8:00 AM – 5:00 PM	DepED Schools Division of Aklan, Poblacion, Numancia, Aklan
Pre-Bid Conference	Not applicable	Not applicable
Submission & Receipt of Canvass	On or before March 10, 2025 5:00 PM	DepED Schools Division of Aklan, Poblacion, Numancia, Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

**MICHAEL T. RAPIZ**

Secretariat

Bids and Awards Committee (BAC)

Department of Education, Schools Division of Aklan,

Poblacion, Numancia, Aklan,

Telephone No. (036) 265-3744 local 109

E-Mail: [sdoaklan.bac@deped.gov.ph](mailto:sdoaklan.bac@deped.gov.ph)



**RAMON D. PARAS JR. EdD**  
BAC Chairperson

# CONTRACTOR'S LOGO

## PROGRAM OF WORKS

### BILL OF QUANTITIES

ELEC 2025 - REGION VI - AKLAN - 000

<b>Site : SCHOOLS DIVISION OF AKLAN BUILDING</b>			<b>Date:</b>			
<b>Region: VI</b>			<b>Budget Allocation:</b>			
<b>Division: DIVISION OF AKLAN</b>			<b>ENGINEERING ADMINISTRATIVE OVERHEAD:</b>			
<b>Project Title:</b>			<b>Approved Budget for Contract:</b>			
<b>REPLACEMENT OF BUSTED/UNFUNCTIONAL LIGHTINGS AND FIXTURES</b>			<b>Completion Period: 30 calendar days</b>			
			<b>Minimum Required Manpower:</b>			
<b>Location: POBLACION, NUMANCIA, AKLAN</b>			Electrician			
			Laborer			
			<b>Minimum Required Equipment:</b>			
			Electrician Tools			
Item No.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
	<b>I. Direct Cost</b>					
	Electrical Works		lot	1.00		
	<b>Sub-total</b>					
	<b>II. INDIRECT COST 22% of (I-Gen Req)</b>					
	Overhead Expenses (8%)					
	Contingencies (3%)					
	Miscellaneous (1%)					
	Contractor's Profit (10%)					
	<b>Sub-Total</b>					
	<b>III. TAX 5% of (I+II)</b>					
	<b>Sub-Total</b>					
	<b>IV. TOTAL CONSTRUCTION COST (I+II+III)</b>					

Prepared by:

\_\_\_\_\_  
Contractor