



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 18, 2025

DIVISION MEMORANDUM

No. **286**, s. 2025

**CONDUCT OF THE PROVINCIAL FEDERATED PARENTS AND TEACHERS
ASSOCIATION (PFPTA) ELECTION FOR SCHOOL YEAR 2025-2026**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Senior / Education Program Specialists
Public School District Supervisors (PSDS) / Principals In-Charge of the
District (PIDs) / Head Teacher In-Charge of the District (HTID)
School Heads (SHs) of Public and Private Elementary, Secondary and
Integrated Schools
All Others Concerned

1. Pursuant to DepEd Order No. 13, s. 2022 titled “**Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations**,” and in line with DepEd's commitment to promote participatory governance and active stakeholder engagement, this Office sets the conduct of the **Provincial Federated Parents and Teachers Association (PFPTA) Election for School Year 2025-2026** on September 12, 2025 9:00AM, to be held at 2/F Conference Room, Division Office, Schools Division of Aklan, Kalibo, Aklan.
2. As stipulated in Section 10.4 of the said Order, all school-level PTA elections including Homeroom PTA (HPTA), Grade-level PTA (GrPTA), and the School PTA Board of Directors (SPTA-BOD) must be completed within thirty (30) calendar days from the first day of classes. With the official opening of classes on June 16, 2025, all school-level PTA elections must be conducted no later than **July 16, 2025**.
3. The following timeline is therefore set:



Poblacion, Numancia, Aklan
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph

Activity	Recommended Timeline
School-Level PTA Elections	June 16 to July 15, 2025
District/Municipal Federated PTA Elections	July 16 to August 31, 2025
Provincial Federated PTA Election	September 12, 2025

4. Only duly elected presidents of District or Municipal Federated PTAs are eligible to vote and run for positions in the PFPTA.
5. All Public Schools District Supervisors and concerned School Heads are directed to ensure strict compliance with the abovementioned deadlines and to submit summary reports of elections conducted at each level.
6. Immediate dissemination and strict compliance of this Memorandum is desired.


FELICIANO C. BUENAFE JR., CESO VI
 Schools Division Superintendent

Enclosure: as stated
 Reference: DepEd Order No. 013, s. 2022
 To indicate in the Perpetual Index
 under the following subjects:

SOCIETY or ASSOCIATIONS

/mbggp



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