



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

July 15, 2025

To: Public Schools District Supervisors,
Principals-In-Charge of the District
Head Teacher-in-Charge of the District
Heads of Public Elementary/Integrated/Secondary Schools
District DRRM Coordinators
All Others Concerned

Sirs/Mesdames:

Greetings!

Please be informed that the Quarterly Meeting of **District Disaster Risk Reduction and Management (DRRM) Coordinators** is scheduled on July 17, 2025 (Thursday) at 9:00 A.M. The meeting will be conducted face-to-face at the **Ati-atihan Festival Hotel, Kalibo, Aklan**.


Agenda:

1. Status of Communication Allowance Claims
2. Status of Travel Claims
3. Status of the Procurement of DRRM Equipment for Schools
4. DRRM Data Reporting
5. Submission of Incident Reports
6. Other Concerns

All District DRRM Coordinators are required to attend and come prepared with updates from their respective districts, with regard to the recently conducted NSED and the Launching of Eco Champions Program.

All expenses relative to this activity shall be charged against DRRM downloaded fund, School Maintenance and Other Operating Expenses (MOOE), local funds or other available funds subject to the usual accounting and auditing rules and regulations.

For your information and appropriate action.


FELICIANO C. BUENAFE JR., CESO VI
Schools Division Superintendent

DIVISION LETTER

No. **056**, s. 2025

MATG/ddt



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