



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

July 18, 2025

**DIVISION MEMORANDUM**

No. **346**, s. 2025

**ADDENDUM/CORRIGENDUM TO DIVISION MEMORANDUM NO. 316, S. 2025  
(Validation and Calibration of Individual/Office Performance Management  
Commitment and Review Form (I/OPCRF) for School Leaders and Non-Teaching  
Personnel for SY 2024-2025)**

TO: OIC, Office of Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Principals/Head Teacher-In-Charge of the District  
Heads of Public Elementary, Secondary  
and Integrated Schools  
All Other Concerned

1. Relative to the Division Memorandum No. 316, s. 2025 titled Validation and Calibration of Individual/Office Performance Management Commitment and Review Form (I/OPCRF) for School Leaders and Non-Teaching Personnel for SY 2024-2025, this Office announces that the activity is moved from July 14-18, 2025 to **July 21-25, 2025**.
2. Other provisions stipulated in the said memorandum are still in effect.
3. Immediate and wide dissemination of this memorandum is desired.

  
**FELICIANO C. BUENAFE JR. CESO VI**  
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

**POLICY**

**RULES AND REGULATIONS**

**FORMS**

RFD/wvf



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